



## **CITY OF TAKOMA PARK City Manager Comments**

**Report for City Council Meeting of January 13, 2016**

### ***Holiday Schedule***

**Martin Luther King, Jr. Holiday Schedule** –City offices and facilities will be closed on Sunday, January 17 and Monday, January 18 for the Martin Luther King, Jr. holiday. The Police Department is always open for emergency services.

### ***Items of Interest***

**Tax Assessments:** Takoma Park property owners have received the assessments of the value of their property from the State Department of Assessment and Taxation. These assessments are done every three years. A *Letter from the City Manager* explaining how these assessments are used has been posted on the website. The head of the Montgomery office of SDAT noted to me today that the housing market in Takoma Park is hot, and that is reflected in the assessments that were sent out.

**Washington Adventist Hospital:** The Certificate of Need was granted to Washington Adventist Hospital on December 17, allowing the acute care hospital to move. The move is expected to take place in about three years. Information about what will remain on the campus was shared in the most recent *Newsletter*. Takoma Park was well represented at the hearing by Councilmembers, City Attorney staff and City staff. There will be a great deal of work to come on planning for the transition.

**Takoma Junction Development Update:** Discussions continue between the City's specialized legal counsel and Neighborhood Development Corporation on a development agreement. We anticipate that discussions should be finalized soon. Residents that wish to keep up to date may follow the project information on the City's website. This is one part of the process that is not public. The Council will vote on the Development Agreement; that vote is tentatively scheduled for March. Once the development agreement is finalized, information on when and how public discussions will take place will be publicized.

**Dog Park:** Staff is working on meeting the requirements of the Montgomery County Parks Division for access to the City's property across M-NCPPC land. The biggest unknown is what may be required as part of the sediment and erosion control permit.

## Schedule for the Preparation of the FY 2017 Budget

January 19	Council Retreat on Priorities
January 26	Council Retreat on Budget Priorities
January 28-29	Staff Kick-off of Budget Preparation
February 1-12	Initial Staff Submissions of CIP and Budget Numbers to CM
February 16	Receipt of Assessable Base and Constant Yield from SDAT
Late February	Background Document on Departments Shared with Council
Late February	One-on-one Discussions with Councilmembers
March 1-11	Second Round Staff Review of Budget Numbers with CM
March 21	CM Approves Final Proposed Budget Numbers
March 28	Proposed Budget Document Finalized
April 1	Newsletter with Budget Info Published
April 6	CM Proposed Budget Presentation to Council
April 11	Budget Work Session
April 13	First Budget Public Hearing
April 18	Budget Work Session
April 25	Budget Work Session and Reconciliation
April 27	Second Budget Public Hearing (Constant Yield Public Hearing)
May 4	Final Budget Reconciliation
May 11	First Reading of Budget Ordinances
May 18	Second Reading of Budget Ordinances
May 23	Notify County of Tax Rate
July 1	Fiscal Year 2017 Begins