

**CITY OF TAKOMA PARK, MARYLAND  
ORDINANCE NO. 2012-5**

**FY 2012 BUDGET AMENDMENT NO. 2**

- WHEREAS, the City will receive monies for a telecommunications license payment and a reimbursement from FEMA that were not anticipated when the Fiscal Year (“FY”) 2012 budget was adopted, necessitating an amendment to General Fund revenues; and,
- WHEREAS, in FY 2011, the City contracted with the Injured Worker’s Insurance Fund (IWIF) for worker’s compensation insurance; and,
- WHEREAS, IWIF conducted a payroll audit for FY 2011 following the conclusion of the fiscal year to determine what, if any, additional premium the City would owe; and,
- WHEREAS, the final amount owed by the City was determined to be \$56,254, primarily due to staff overtime costs; and,
- WHEREAS, the factors that contributed to the additional premium owed to IWIF also impacted the City’s projected premium for FY 2012 for worker’s compensation insurance; and,
- WHEREAS, the additional premium paid by the City to IWIF for FY 2012 was \$59,496; and,
- WHEREAS, funds will be transferred from other budgetary line items to the worker’s compensation insurance line item to cover the \$115,750 in additional premium; and,
- WHEREAS, completion of the Public Works Facility was delayed due to certain inspection matters, including electrical issues; and,
- WHEREAS, the City incurred expenses for addressing these inspection matters and anticipates additional costs associated with the grey water system installation; and,
- WHEREAS, by Ordinance No. 2012-4, the City Council awarded a contract to Horizon Mechanical for HVAC improvements at the Community Center; and,
- WHEREAS, the cost of the contract with Horizon Mechanical exceeded the amount of the grant from the Maryland Energy Administration, requiring the transfer of funds from other budget line items; and,
- WHEREAS, the Fiscal Year 2012 budget for the Speed Camera Fund allocated \$80,000 for preliminary design work for the Ethan Allen Streetscape Project to support future grant applications to State agencies for project funding; and,
- WHEREAS, the cost of the work will be higher than anticipated due to the inclusion of more comprehensive stormwater management features, the anticipated need for on-site evaluation of possible soil contamination, changes in environmental regulations at the State level, and an increase in the hourly fees charged by the City’s engineering firms since the original project budget was prepared; and,
- WHEREAS, the Housing and Community Development Department is requesting an additional \$25,000 for completion of the conceptual design and initial engineering work; and,

WHEREAS, said supplemental project funding is available from the Ritchie Avenue Traffic Calming Project, which will not be complete as of June 30, 2012; and,

WHEREAS, since the adoption of the FY 2012 budget, the City has finalized and executed the Program Year 37 contract with Montgomery County for Community Development Block Grant funds; and,

WHEREAS, the final contract amounts for two projects funded in Program Year 36 (CDBG Façade Easement and CDBG Crossroads Market) are higher than envisioned when the FY 2012 budget was adopted, necessitating an amendment to Special Revenue Fund revenues and expenditures; and,

WHEREAS, the FY 2012 budget includes \$150,000 for a fiber connectivity project in the Special Revenue Fund; and,

WHEREAS, because of tasks associated with the Public Works Facility renovation, the Information Systems Department has not been able to devote time to the project, and the City Manager has recommended its deletion from the FY 2012 budget; and,

WHEREAS, the FY 2012 budget for the Special Revenue Fund anticipated a Program Open Space project at Belle Ziegler Park; and,

WHEREAS, because of the turnover in the position of Recreation Director and other staff vacancies, initiation of the project has been delayed; and,

WHEREAS, the City Manager has recommended that the Ziegler Park project be deferred, necessitating an amendment to Special Revenue Fund revenues and expenditures and the City's Capital Improvement Program; and,

WHEREAS, the Montgomery County Police Department entered into a Participation Agreement with the Washington/Baltimore HIDTA GangNet Intelligence System (includes agencies from Prince George's County and the University of Maryland); and,

WHEREAS, the City of Takoma Park is a subgrantee to the Montgomery County Police Department; and,

WHEREAS, the City recently learned that it was eligible to receive additional funding through the grant, necessitating an amendment to Special Revenue Fund revenues and expenditures; and,

WHEREAS, on January 17, 2012, the City Council discussed and approved the hiring of an additional crossing guard for the Takoma Junction area; and,

WHEREAS, the crossing guard position will be funded out of the Speed Camera Fund, necessitating an amendment to fund expenditures; and,

WHEREAS, the Speed Camera Fund budget includes funding for the purchase of public safety equipment; and,

WHEREAS, the Police Department is requesting a supplemental appropriation in the amount of \$25,000 to purchase additional public safety equipment; and,

WHEREAS, said equipment includes rifles, rifle accessories, protective body equipment, and tasers; and,

WHEREAS, the Council desires to provide additional funding for the Small Community Grant Program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2012 Budget is amended as follows:

**General Fund – Transfers**

1. Transfer \$11,907 from 1120-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
2. Transfer \$15,214 from 1130-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
3. Transfer \$9,620 from 1150-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
4. Transfer \$6,670 from 1160-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
5. Transfer \$6,321 from 1170-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
6. Transfer \$2,356 from 2100-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
7. Transfer \$11,233 from 2200-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
8. Transfer \$2,206 from 2300-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
9. Transfer \$5,952 from 2400-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
10. Transfer \$10,635 from 2500-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
11. Transfer \$8,345 from 3100-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
12. Transfer \$12,762 from 3200-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
13. Transfer \$9,366 from 3300-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
14. Transfer \$3,163 from 3400-4020, Fringe Benefits, to 9000-4060, Worker's Compensation, for additional premium owed for FY 2011 and FY 2012.
15. Transfer \$581 from 1120-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.

16. Transfer \$10,965 from 3400-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
17. Transfer \$17,699 from 3500-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
18. Transfer \$4,227 from 3700-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
19. Transfer \$3,204 from 3800-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
20. Transfer \$2,988 from 3900-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
21. Transfer \$7,970 from 4100-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
22. Transfer \$5,505 from 4300-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
23. Transfer \$1,407 from 4400-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
24. Transfer \$669 from 4500-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
25. Transfer \$1,378 from 4600-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
26. Transfer \$2,407 from 4700-4020, Fringe Benefits, to 9100-8002, Public Works Facility Renovation, for electrical and other work arising out of County inspections.
27. Transfer \$11,410 from 4800-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements to the Community Center.
28. Transfer \$7,578 from 5100-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
29. Transfer \$4,103 from 5200-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
30. Transfer \$2,039 from 5300-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
31. Transfer \$9,840 from 5400-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
32. Transfer \$2,509 from 5800-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.

33. Transfer \$5,515 from 6000-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
34. Transfer \$19,974 from 7000-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
35. Transfer \$1,551 from 7200-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
36. Transfer \$19,157 from 1120-4010, Salaries, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
37. Transfer \$324 from 1120-4020, Fringe Benefits, to 9200-8100, Operating Transfer to the Special Revenue Fund, for additional costs associated with HVAC improvements at the Community Center.
38. Transfer \$3,300 from 9000-7010, General Contingency, to 9000-7150, Grants, for additional funding for the Small Community Grant Program.

#### **General Fund – Revenues**

1. Appropriate \$19,604 to account 0001-3270, Telecommunications License, as a result of an unanticipated license payment.
2. Appropriate \$22,680 to account 0001-3301, Federal Emergency Management Agency, for reimbursement of storm related response expenses.

#### **Special Revenue Fund – Transfer from General Fund**

1. Appropriate \$84,000 to 0010-3385, Transfer from General Fund, to recognize additional funding for HVAC improvements at the Community Center.

#### **Special Revenue Fund – Revenues**

1. Appropriate \$5,780 to account 0010-3363, CDBG Façade Easement, as a result of the finalization of the PY37 contract.
2. Appropriate \$5,700 to account 0010-3913, CDBG Crossroads Market, as a result of the finalization of the PY37 contract.
3. Appropriate \$22,022 to account 0010-3396, Gang Initiative—County, to recognize receipt of additional grant funding.
4. Reduce the appropriation to account 0010-3833, Ziegler Park, by \$60,000.

#### **Special Revenue Fund – Expenditures**

1. Appropriate \$5,780 to account 0010-6809, CDBG Façade Easement, as a result of the finalization of the PY37 contract.

2. Appropriate \$5,700 to account 0010-7245, CDBG Crossroads Market, as a result of the finalization of the PY37 contract.
3. Appropriate \$22,022 to account 0010-7240, Gang Initiative—County, to recognize the expenditure of additional grant funding.
4. Reduce the appropriation to account 0010-7191, Ziegler Park Grant, by \$80,000.
5. Reduce the appropriation to account 0010-7241, Cable Grant, by \$150,000.

**Speed Camera Fund – Expenditures**

1. Appropriate \$3,400 to account 0060-4010, Salaries, for the hiring of an additional crossing guard and the balance of the cost of the Police Department’s Research and Policy Analyst.
2. Appropriate \$6,000 to account 0060-4020, Fringe Benefits, for the hiring of an additional crossing guard and the balance of the cost of the Police Department’s Research and Policy Analyst.
3. Appropriate \$25,000 to account 0060-7120, Public Safety Projects, for the purchase of additional equipment for the Police Department.

SECTION 2. The City Council hereby authorizes the reallocation of \$25,000 in funding from the Ritchie Avenue Traffic Calming Project to the Ethan Allen Streetscape Project.

SECTION 3. The City’s Capital Improvement Program for FY 2012 shall be amended to reflect the aforementioned changes in the General Fund, the Special Revenue Fund, and the Speed Camera Fund.

SECTION 4. The amount of the operating transfer from the General Fund to the Special Revenue Fund is hereby increased by \$84,000.

SECTION 5. This Ordinance shall become effective upon adoption.

Adopted this 27 day of February, 2012 by Roll Call vote as follows:

AYE:	Williams, Daniels-Cohen, Grimes, Male, Schultz, Seamens, Snipper
NAY:	None
ABSTAIN:	None
ABSENT:	None