

Introduced by: Councilmember Smith

First Reading: March 11, 2013

Second Reading: April 1, 2013

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2013-9**

FY 2013 BUDGET AMENDMENT NO. 3

WHEREAS, the Fiscal Year (FY) 2013 budget was adopted by the City Council on May 21, 2012 and amended on July 30, 2012 and February 11, 2013; and

WHEREAS, since this date, certain events have transpired that require modification to the FY 2013 budget, as amended; and

WHEREAS, revenue from speed cameras is less than projected due to cameras being operational for less time than projected and due to a legal interpretation that precludes the collection of late fees; and

WHEREAS, the lower revenue from speed camera violations also results in lower payments for contractual services related to the processing of the speed camera citations; and

WHEREAS, staff vacancies in the Police Department and the need to hire new staff have led to the need for more funds for overtime, badges, uniforms and applicant processing; and

WHEREAS, the cost for ammunition for the Police Department has increased by approximately 15% during the fiscal year while the need for training that uses ammunition has also increased; and

WHEREAS, an assessment has been made regarding the chiller installed at the Community Center in FY 2012 and funds are needed to make modifications although the total cost of work on the chiller will be less than originally allocated for the project; and

WHEREAS, the Human Resources division needs secure cabinets for personnel files and improved software for applicant tracking and personnel records to comply with privacy requirements and to provide good customer service for applicants; and

WHEREAS, new chairs have been purchased for the Auditorium dais that are more comfortable than the original chairs while meeting environmental criteria consistent with the Auditorium's LEED Silver designation; and

WHEREAS, the Council has determined that the Library and Computer Center are to begin opening on Sundays during the current fiscal year and the additional hours will require an increase in staffing of one Full Time Equivalent (FTE) and costs will also increase for the

Recreation Department to staff the Community Center on Sundays and for cleaning of the facilities; and

WHEREAS, an evaluation of building improvement needs in the Community Center and Computer Center is desired to 1) provide gates or similar barriers between the Computer Center and Community Center so that one could be open without the other; 2) identify appropriate materials to improve the appearance and durability of walls, doors and floors that may be installed; and 3) provide concept designs and estimates of minor building modifications to improve public spaces and work areas; and

WHEREAS, the Council has determined that \$20,000 should be granted to Community Health Empowerment through Education and Research (CHEER) for research and services related to diabetes and other health problems affecting residents in Takoma Park and the adjacent Long Branch neighborhood for which CHEER had unsuccessfully sought a State Health Enterprise Zone grant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2013 Budget, is amended as follows:

General Fund - Transfers

1. Transfer \$3,591 from 9000-7010, General Contingency, to 1110-5290, Inventory Expenditures, for purchase of chairs for the Auditorium dais.
2. Transfer \$55,000 from 2400-4030, Overtime, to 2300-4030, Overtime, to provide additional overtime for the Operations Division due to staff shortages.
3. Transfer \$1,500 from 2400-4019, Car and Clothing Allowance, to 2100-5215, Badges and Hardware, to provide additional funds for badges for new officers.
4. Transfer \$4,500 from 2400-4019, Car and Clothing Allowance, to 2100-5230, Staff Clothing, to provide additional funds for uniforms for new officers.
5. Transfer \$20,000 from 9000-7010, General Contingency, to 9000-7150, Grants, to fund CHEER health project.

General Fund – Expenditures

1. Appropriate \$3,000 to account 2100-7051, Ammunition and Firearms Training, for purchase of additional ammunition.
2. Appropriate \$2,000 to account 2100-7090, Recruitment/Applicant Processing, for testing and screening of applicants.
3. Appropriate \$27,300 to account 9100-8003, Equipment Reserve Expenditures, to modify the chiller installed in FY 2012.
4. Appropriate \$8,145 to account 1160-6140, Contracts, for recruiting and applicant tracking software.
5. Appropriate \$7,500 to account 1160-5290, Inventory Expenditures, for new file cabinets.

6. Appropriate \$1,000 to account 7200-4010, Salaries, for additional Computer Center staffing.
7. Appropriate \$1,000 to account 4100-4010, Salaries, for additional Community Center staffing.
8. Appropriate \$4,000 to account 3200-6142, Service Contracts, for weekend cleaning.
9. Appropriate \$20,000 to account 3200-6144, Special Projects, for consultant services for building improvements, including lobby gate installation.

General Fund – Transfer to the Speed Camera Fund

1. Appropriate \$350,000 to account 9200-8103, Transfer to the Speed Camera Fund, to cover capital expenditures for which there is insufficient Speed Camera revenue.

Speed Camera Fund – Revenues

1. Reduce account 0060-3521, Speed Camera Fines, by \$1,769,223 due to a reduction in the number of violations, weather outages, construction impacts, and delays in deploying new cameras, as well as the inability to charge late fees.

Speed Camera Fund – Expenditures

1. Reduce account 0060-6140, Contracts, by \$610,754 due to a decrease in ticket processing.

Speed Camera Fund – Transfer from the General Fund

1. Appropriate \$350,000 to 0060-3385, Transfer from General Fund, to cover excess capital expenditures.

SECTION 2. The City's Capital Improvement Program for FY 2013 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this 1st day of April, 2013 by Roll Call vote as follows:

AYE:	Williams, Grimes, Male, Daniels-Cohen, Seamens, Smith, Schultz
NAY:	None
ABSTAIN:	None
ABSENT:	None