

Introduced by: Councilmember Male

First Reading: July 15, 2013
Second Reading: July 22, 2013

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2013-30**

FY 2014 BUDGET AMENDMENT NO. 1

- WHEREAS, the Fiscal Year (FY) 2014 budget was adopted by the City Council on May 20, 2013; and
- WHEREAS, since this date, certain events have transpired that require modification to the FY 2014 budget; and
- WHEREAS, the opportunity to hire an intern to assist the Information Services division requires a transfer of funds within the division; and
- WHEREAS, monies related to the construction of a shed at Ed Wilhelm Field are required to be carried over from FY 2013, including the planned receipt of funds for the project from the Maryland-National Capital Park and Planning Commission; and
- WHEREAS, additional funds are required for election equipment and services based on the recent recommendation of the Board of Elections regarding such equipment; and
- WHEREAS, additional funds are required for the General Management division to accommodate the terms of the employment agreement of the new City Manager, a salary adjustment for the Deputy City Manager, and related fringe benefit adjustments; and
- WHEREAS, monies are required to be carried over from FY 2013 for the Residents Survey that was not completed in FY 2013; and
- WHEREAS, additional funds are required for expected cell phone expenditures in the Human Resources division; and
- WHEREAS, additional overtime funds are required related to special projects in the Human Resources division; and
- WHEREAS, additional funds are required for salary and fringe benefit adjustments in the City Clerk division; and
- WHEREAS, monies are required to be carried over from FY 2013 for body armor in the Police Department that was not purchased in FY 2013; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work under the Exterior Home Repair Program; and

- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Holton Lane Streetscape construction project; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Public Art Project; and
- WHEREAS, the City received a Maryland Smart Energy Communities grant from the Maryland Energy Administration and the grant and associated planned expenditures need to be added to the Special Revenue Fund; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Commercial Façade Easement Program (CDBG); and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Façade Grants (Community Legacy) program; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the fiber connectivity to the public works facility project; and
- WHEREAS, monies are required to be added and carried over from FY 2013 to complete work on the conference room Smart Board project; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete the purchase of police equipment (guns); and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Ethan Allen Gateway Streetscape construction project; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete architectural services for building improvements in the Community Center; and
- WHEREAS, monies are required to be carried over from FY 2013 to complete work on the Ritchie Avenue Traffic Calming Project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2014 Budget is amended as follows:

General Fund – Transfers

1. Transfer \$3,840 from 1150-6140, Contracts, to account 1150-4011, Intern Salaries, to provide funds for an intern in the Information Services division.
2. Transfer \$294 from 1150-6140, Contracts, to account 1150-4020, Fringe Benefits, to provide fringe benefits associated with the salary for an intern in the Information Services division.

General Fund – Revenues

1. Appropriate \$5,000 to account 0001-3430, Donations, for a contribution from the Maryland-National Capital Park and Planning Commission towards the cost of a shed for Ed Wilhelm Field.

General Fund – Expenditures

1. Appropriate \$20,000 to account 1110-7040, Election Expenses, to provide additional funds for election equipment and services.
2. Appropriate \$20,000 to account 1120-4010, Salaries, to provide funds to accommodate the terms of the City Manager employment agreement and salary adjustment for the Deputy City Manager.
3. Appropriate \$5,000 to account 1120-4020, Fringe Benefits, for fringe benefits associated with the salary adjustments in the General Management division.
4. Appropriate \$40,000 to account 1120-6140, Contracts, due to unexpended FY 2013 monies for the Residents Survey.
5. Appropriate \$1,000 to account 1160-6208, Cell Phones, for expected cell phone expenditures in the Human Resources division.
6. Appropriate \$2,500 to account 1160-4030, Overtime, for expected overtime expenditures related to special projects in the Human Resources division.
7. Appropriate \$12,000 to account 1170-4010, Salaries, for a salary adjustment for the City Clerk position.
8. Appropriate \$4,000 to account 1170-4020, Fringe Benefits, for fringe benefits associated with the salary adjustment in the City Clerk division.
9. Appropriate \$3,426 to account 2100-5230, Clothing/Supplies, due to unexpended FY 2013 monies for body armor.
10. Appropriate \$75,925 to account 5800-6140, Contracts, due to unexpended FY 2013 monies for the Exterior Home Repair Program.
11. Appropriate \$26,600 to account 9100-8000, Capital Expenditures, due to unexpended FY 2013 monies for the Holton Lane Streetscape construction project.
12. Appropriate \$15,000 to account 9100-8000, Capital Expenditures, due to unexpended FY 2013 monies for the Public Art Project.
13. Appropriate \$12,000 to account 9100-8000, Capital Expenditures, due to unexpended FY 2013 monies for the construction of the shed for Ed Wilhelm Field.
14. Appropriate \$9,270 to account 9000-6140, Contracts, due to unexpended monies for architectural services for building improvements to the Community Center.

Special Revenue Fund – Revenues

1. Appropriate \$58,376 to account 0010-3352, MD Energy Grant, due to receipt of a Maryland Smart Energy Communities grant from the Maryland Energy Administration.
2. Appropriate \$61,448 to account 0010-3363, Commercial Façade Easement Program (CDBG) due to unexpended FY 2013 monies.

3. Appropriate \$5,911 to account 0010-3740, Façade Grants (Community Legacy) due to unexpended FY 2013 monies.

Special Revenue Fund – Expenditures

1. Appropriate \$61,448 to account 0010-6809, Commercial Façade Easement Program (CDBG) due to unexpended FY 2013 monies.
2. Appropriate \$58,376 to account 0010-7173, MD Energy Grant, for activities related to a Maryland Smart Communities grant from the Maryland Energy Administration.
3. Appropriate \$5,911 to account 0010-7176, Façade Grants (Community Legacy) due to unexpended FY 2013 monies.
4. Appropriate \$146,500 to account 0010-7241, Cable Capital Expenditures, due to unexpended FY 2013 monies for fiber connectivity to the Public Works facility.
5. Appropriate \$28,491 to account 0010-7241, Cable Capital Expenditures, due to unexpended FY 2013 monies for the conference room Smart Boards project.
6. Appropriate \$4,480 to account 0010-7241, Cable Capital Expenditures, due to additional installation and ADA accommodation expenses for the conference room Smart Board project.

Speed Camera Fund – Expenditures

1. Appropriate \$3,800 to account 0060-7120, Safety Projects, due to unexpended FY 2013 monies for the purchase of police equipment (guns).
2. Appropriate \$190,000 to account 0060-8001, Capital Expenditures, due to unexpended FY 2013 monies for the Ethan Allen Gateway Streetscape construction project.
3. Appropriate \$10,000 to account 0060-8001, Capital Expenditures, due to unexpended FY 2013 monies for the Ritchie Avenue Traffic Calming Project.

SECTION 2. The City’s Capital Improvement Program for FY 2014 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. The use of \$139,471 of the Special Revenue Fund Reserve for Cable Equipment is authorized to supplement other fund revenues and financing services.

SECTION 4. The use of an additional \$59,500 in General Fund fund balance is authorized to supplement other fund revenues and financing services.

SECTION 5. This Ordinance shall become effective upon adoption.

Adopted this 22nd day of July, 2013 by Roll Call vote as follows:

AYE: Williams, Grimes, Male, Daniels-Cohen, Seamens, Smith, Schultz
NAY: None
ABSTAIN: None
ABSENT: None