

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2015-06

**AWARDING A CONTRACT FOR
GOVERNMENT SERVICES TIME AND ATTENDANCE SOFTWARE**

WHEREAS, the passage of the Affordable Care Act has increased compliance requirements for employers; and

WHEREAS, one such requirement is the tracking of hours worked by employees to determine eligibility for health benefits; and

WHEREAS, the City's current financial and payroll system does not adequately support compliance with the tracking requirement; and

WHEREAS, a new financial software system is in the process of being implemented but does not include a time and attendance module to provide the necessary compliance tools; and

WHEREAS, staff recommends procurement of the Kronos Workforce Ready time keeping and attendance system which will interface with the current and incoming financial software; and

WHEREAS, the system is available at a contract price negotiated through US Communities Government Purchasing Alliance; and

WHEREAS, the initial cost for the system will include \$5,000 for implementation and an annual cost of \$12,643; and

WHEREAS, funds for the implementation and annual cost of the system are available in the FY 2015 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

Section 1. The City Manager is authorized to execute a contract for the Kronos Workforce Ready time keeping and attendance system.

Section 2. This ordinance shall be effective immediately.

This ordinance was adopted on January 26th, 2015 by roll-call vote as follows:

AYE: Williams, Grimes, Male, Stewart, Seamens, Smith, Schultz

NAY: None

ABSTAIN: None

ABSENT: None