

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2015-56

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES
FOR RENTS ANALYST**

WHEREAS, Takoma Park Code section 6.20.090 allows landlords, subject to the requirements of the City's rent stabilization laws, to petition the Commission on Landlord Tenant Affairs (COLTA) for rent increases above the annual rent stabilization allowance, providing landlords with a fair return from their rental facility; and

WHEREAS Kenneth K. Baar has served, under contract, as rents analyst since May 2009 providing services required by the fair return rent increase process; and

WHEREAS the current contract for services and all available renewal options has expired; and

WHEREAS on September 30, 2015, in accordance with the City's procurement procedures, a Request for Proposals (the "RFP") was issued for a rents analyst consultant to review fair return rent increase petitions and provide detailed financial analysis of the petition to determine the amount of the allowable "fair return" rent increase that a landlord may impose; and

WHEREAS, a single proposal, submitted by Dr. Baar, was received by the October 14, 2015 submission deadline established in the RFP, and

WHEREAS, the Housing and Community Development Department recommends the execution of a contract for services with Kenneth K. Baar, having found him to be responsive to the scope of services identified in the RFP and having provided highly professional and timely services as rents analyst since 2009; and

WHEREAS, sufficient funds for the proposed contract have been budgeted in FY16.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager is hereby authorized to enter into a three-year contract with Kenneth K. Baar for services as rents analyst at a cost of ONE HUNDRED TWENTY-FIVE DOLLARS (\$125) per hour.

SECTION 2. The City Manager is further authorized to renew, as appropriate, such contract for up to three additional one year terms.

SECTION 3. This Ordinance shall become effective immediately.

ADOPTED this 9th day of November, 2015 by roll-call vote as follows:

AYE: Williams, Grimes, Male, Stewart, Seamens, Smith, Schultz
NAY: None
ABSTAIN: None
ABSENT: None