

Takoma Park's board of elections held a special meeting electronically on 4/2/2020, called on request by the chair. Participating: Brian Ernst (board chair); Arthur David Olson (board vice chair); Lori Grazio (board member); Kimberly Allen (board member); Matt Ling (board member); Jessie Carpenter (city clerk); Irma Nalvarte (assistant city clerk).

Arthur David reported that at its 4/1/2020 meeting the committee gave final approval to election law changes. We celebrated the event. Arthur David noted Councilmember Kovar's question regarding a deadline for a decision to switch to a vote-at-home election.

Arthur David reported on today's meeting of the Maryland state board of elections; the written version of the report is attached.

We considered election equipment vendors. Cost may be a greater consideration during a pandemic than has been true in the past. Jessie noted that ES&S cannot provide a high-speed scanner for centralized scanning; its high-speed scanners will be used elsewhere on election day. Brian noted that the scanners available from ES&S can scan 11 ballots per minute; we could make use of multiple scanners. Jessie reported having been unable as yet to contact vendor customers regarding their experiences with vendors.

Considering cost, vendor flexibility, and provision of accessible options, we agreed to recommend contracting with IVS for election services, recognizing that work with the vendor will be needed.

Jessie undertook to contact IVS with questions and to set up a conference with a representative. We identified matters to discuss with IVS:

- how much testing to do
- whether testing would be done by IVS or us
- whether equipment would be provided to us for testing purposes
- the format (or formats) in which cast ballot records can be provided
- whether cast ballot records can be used with the Universal Ranked-Choice-Voting Tabulator
- whether on-site provided will be provided (on election day, and for the start or all of early voting)
- who will run the tabulation equipment
- whether training is to be provided for ballot marking devices and tabulation equipment
- how write-ins are captured
- customer references

We adjourned at 6:43.

Brian Ernst, presiding

Arthur David Olson, recording