

**City of Takoma Park, Maryland**

**Board of Elections**

**Wednesday, August 19, 2015**

**7:00 p.m. – Third Floor Council Conference Room**

**Takoma Park Community Center – Sam Abbott Citizens' Center**

**Agenda**

1. Call to Order
2. Review and Approval of Agenda
3. Approval of Minutes (January 28, May 20, June 17, and July 15 meetings)
4. Continued Election Preparation, including:
  - a. Practice hand-count;
  - b. Finalize early voting locations, dates, and times;
  - c. Outline curbside voting procedures;
  - d. Finalize paraphernalia purchases;
  - e. Finalize designs for bus stop ads and newsletter flyers;
  - f. Discuss who is conducting election judge training, when that training will take place, and what materials will be needed;
  - g. Decide on payment for election helpers (election day judges, early voting judges, registrars, counters, openers/closers); and
  - h. Confirm plan for ballot boxes.
5. Other Business
6. Confirm Members' Availability for Next Meeting
7. Adjournment