

**City of Takoma Park, Maryland
Board of Elections**

Monday, October 2, 2017
7:30pm – Third Floor Council Conference Room
Takoma Park Community Center – Sam Abbott Citizens' Center

AGENDA

1. Call to order
2. Agenda approval
3. Approval of minutes (September 11)
4. Board business
 - a) Vacancies
5. 2017 election preparation
 - a) Election worker training guide
 - Instant review before instant runoff?
 - b) Board member presences at pre-election events
 - Candidate forum (Monday, October 23): voter registration
 - Election worker training (Tuesday, October 24, 7:00 pm-9:00 pm)
 - Election worker training (Saturday, October 28, 10:00 am-noon)
 - Visit to Washington Adventist University early voting site
 - c) Status of promotional materials
 - Tee shirts
 - Buttons
 - November newsletter
 - Bus stop signs
 - City TV spots
 - Takoma Radio spots
 - “Vote here” signs
6. Reports
 - a) Ballot design
 - b) Nominating caucus
 - c) Second reading of election ordinance
 - d) Street festival
 - e) Bookmarks
 - Distribution by board and city staff
 - Distribution to candidates
 - f) October newsletter
 - g) 2020 election
 - Status of memorandum of understanding with county board of elections
 - Status of use of Don Bosco Cristo Rey as a polling place
 - County practice on using county staff as election workers
7. Other business
8. Note next meeting: October 16, 7:30 p.m.
9. Adjourn