

City of Takoma Park, Maryland
Board of Elections

Monday, October 16, 2017
7:30pm – Third Floor Council Conference Room
Takoma Park Community Center – Sam Abbott Citizens' Center

AGENDA

1. Call to order
2. Agenda approval
3. Approval of minutes (October 2)
4. Board business
 - a) Vacancies
5. 2017 election preparation
 - a) Election worker training guide
 - Absentee ballot procedure review
 - b) Arrangements for visit to Washington Adventist University early voting site
 - c) Swear in/affirm in workers at training?
 - d) Status of promotional materials
 - November newsletter
 - Bus stop signs
 - City TV spots
 - Takoma Radio spots
 - “Future voter” stickers
 - “Vote here” signs
6. Reports
 - a) Finalized ballots
 - b) October newsletter
 - c) Correspondence on conflict of interest
 - d) 2020 election
 - Status of memorandum of understanding with county board of elections
 - Status of use of Don Bosco Cristo Rey as a polling place
 - County practice on using county staff as election workers
7. Trial ballot counting
8. Other business
9. Set next meeting(s)
10. Adjourn