

CITY OF TAKOMA PARK, MARYLAND ETHICS COMMISSION MINUTES
Tuesday, September 26, 2023, 6:30 p.m. on Zoom

Attendees: Mark Samburg, Michael Lezaja, Michael Mulé, Patricia Murphy, and Jessie Carpenter (City Clerk). Keli Cochran was absent.

Michael L. called the meeting to order at 6:38pm. This Zoom session was recorded.

Agenda

1. Need to approve minutes from the last meeting.
2. Certify that our code is compliant with the state ethics law.
3. Whether we had any edits to ordinance.
4. Whether we have any projects for the future.

Discussion of Agenda Items

1. Approve minutes from 8/10/23. Patricia moved to accept 8/10 meeting notes. Michael L. seconds. Minutes are approved.
2. Certification of the ethics ordinance. Any concerns to discuss? Jessie, the 2022 amendment to the ordinance was to address the change in state law. The commission now needs to certify that it is to the state ethics commission for review. Certification is just a form that is filled out, and to Keli to sign. We can have it sent to Kelli to sign. Michael L. Moves to have Jessie prepare the form and have Kelli sign it. Motion approved.
3. Edits to the ordinance. No one had any substantive specific changes in mind. Patricia had questions about the process for receiving complaints. Discussion of how complaints are filed with the city and the commission.
4. Future projects. Update the TKPK Ethics Commission website. On the website we say we publish meeting minutes, but we do not publish the minutes. Jessie will publish the minutes on the website.

Ideas for website edits:

- Add a link to the ordinance.
- Add a link to the complaint and explain the complaint process.
- Add the minutes from each meeting.
- More prominently display the link to procedures.
- Maybe retype the procedures.

Next meeting - Tuesday, November 7, 2023 at 6:30pm.

- Agenda items: Updates to Ethics Commission website.
- Before the next meeting: Take a look at the website and identify items to improve.

Meeting adjourned: Patricia moved. Michael L. seconds.

Meeting end: 7:16pm

Notes submitted by Michael Mulé