

City of Takoma Park
Façade Advisory Board
Meeting Minutes
Tuesday, October 13 2020

Members Present: Anne Fothergill, Nicholas Corcoran, Bobbi Kittner, Lucy Moore, Lorraine Pearsall, Eric Sepler, Malcolm Williams

Members Absent: none

Staff Present: Roz Grigsby

Alternate: Jim DiLuigi (absent)

Guests: John Mangan, Gary Hess, Rick Baravechia

1. Call to Order
2. Adoption of Minutes - postponed
3. Project Review -- 7040 Carroll Avenue – Roscoe’s Pizzeria trellis, John Mangan and Gary Hess
John Mangan and Gary Hess presented plans for the new design proposal to construct a trellis over the patio in front of 7040 Carroll Avenue, Takoma Park, Maryland.

The Board voted to approve the trellis over the patio at Roscoe’s with the following condition:

- **the materials must be finished with an exterior, opaque stain. The applicant and the Board agreed that white would be suitable.**

Neighborhood Services manager, Rick Baravechia

At the September meeting, the Board asked that code enforcement staff be invited to the next Board meeting to discuss how the code is used in enforcement. Rick came and gave a short presentation about the work of his unit. He discussed the most common kinds of violations that code enforcement finds in residential and commercial properties. The process they use when they see a problem is to first issues a Courtesy Notice, with a seven-day period for a property to respond; then to proceed to a Notice of Violation, which gives a property owner 30 days to respond, and then a Citation. The most common problems in commercial properties are overgrowth, peeling paint, occasionally trash or rodent issues. Rick mentioned that the code tries to balance potentially competing issues between residential and commercial property owners. Rick confirmed that Neighborhood Services does enforce Chapter 8.40 Commercial District Façade Regulations and that his Department was involved with two positive outcomes on Willow Avenue regarding dumpster screening and lighting.

4. The meeting adjourned.

Zoom recording beginning at about 6:50pm is available:

<https://zoom.us/rec/play/ibe9UonpMgHNyLDH4SHPN9Me0qq50HJuo4QaZP1InUoxFwpmIwhajZLWosxeKtoIRQCL5py8trugOt.N8v7RUP9S6hQZY9M?continueMode=true>

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