

City of Takoma Park  
**Façade Advisory Board**  
Meeting Agenda

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**DATE:** Tuesday, January 12, 2021  
**TIME:** 6:30 p.m.  
**LOCATION:** Video conference meeting through Zoom

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1. **Call to Order**
2. **Adoption of Minutes –October 13, 2020, December 8, 2020**
3. **Public Comments - Project Reviews (limit 3 minutes per speaker)**
4. **Public Comments - General Comments (limit 3 minutes per speaker)**
5. **Project Reviews -- none**
6. **Design Consultations -- none**
7. **Old Business**

a. FAB Purpose as defined in the Code 8.40

The Façade Advisory Board (FAB) is established as an advisory panel to:

- Help ensure that facade designs and their maintenance are harmonious and consistent with the intended quality and character of the commercial areas of Takoma Park;
- Provide guidance and assistance to commercial building and business owners seeking permits for facade alterations, signs, and new construction work;
- Coordinate with and advise the City of Takoma Park Code Enforcement Department;
- Inform citizens and business owners of the historic district benefits and requirements and to continue coordinating with the Montgomery County Historic Preservation Commission and the Montgomery County Department of Fire and Rescue Services—Code Enforcement (MCFD) regarding necessary approvals. (Ord. 1999-43 § 1A, 1999)

Topics for consideration:

Scope: limited to the historic district or City wide for the commercial areas?

Guidance and assistance:

Navigating the County permitting process?

Quality and character of the commercial areas?

Historic compatibility?

**Future meeting topics:**

a. Race Equity

- What is the makeup of the Board over the past decade?
- How do the requirements for membership encourage or limit participation?
- What would engage a more diverse group of people to want to participate?
- What is the appropriate role of local organizations in the work of the Board?

8. **New Business**
9. **Adjourn**

**ADA Notice**

The City of Takoma Park is committed to ensuring that individuals with disabilities are able to fully participate in public meetings. Anyone with a disability who 1) wishes to receive auxiliary aids, services, or accommodations at a City of Takoma Park public meeting or public hearing; or 2) cannot attend a public meeting but would like to record an audio comment to be played during the public comment period of the meeting, is invited to contact Jessie Carpenter, City Clerk, at [jessiec@takomaparkmd.gov](mailto:jessiec@takomaparkmd.gov) or 301-891-7267 at least 48 hours in advance.