

City of Takoma Park  
**Façade Advisory Board**  
**Meeting Minutes**  
Tuesday, January 12,2021

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**Members Present:** Bobbi Kittner, Anne Fothergill, Lucy Moore, Lorraine Pearsall, Eric Sepler,  
Malcolm Williams

**Members Absent:** Nicholas Corcoran,

**Staff Present:** Roz Grigsby

**Alternate:** Jim DiLuigi (present)

**Guests:** none

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1. Call to Order

2. Adoption of Minutes –October and December minutes approved.

3. Old Business

a. a. FAB Purpose as defined in the Code 8.40

The Façade Advisory Board (FAB) is established as an advisory panel to:

- Help ensure that facade designs and their maintenance are harmonious and consistent with the intended quality and character of the commercial areas of Takoma Park;
- Provide guidance and assistance to commercial building and business owners seeking permits for facade alterations, signs, and new construction work;
- Coordinate with and advise the City of Takoma Park Code Enforcement Department;
- Inform citizens and business owners of the historic district benefits and requirements and to continue coordinating with the Montgomery County Historic Preservation Commission and the Montgomery County Department of Fire and Rescue Services—Code Enforcement (MCFD) regarding necessary approvals. (Ord. 1999-43 § 1A, 1999)

Topics for consideration:

Scope: limited to the historic district or City wide for the commercial areas?

Guidance and assistance:

Navigating the County permitting process?

Quality and character of the commercial areas?

Historic compatibility?

4. The meeting adjourned.

Zoom link:

[https://zoom.us/rec/play/KSiDj2oTdZpdhcMKZdQ0\\_tpM7zKCSpdDrsJBYtHd3nvyyvpe16JjTtskNdGsVDTmkGHWcvp0-UKnGiPX.7bzFs7TCAZvWmm-r?continueMode=true](https://zoom.us/rec/play/KSiDj2oTdZpdhcMKZdQ0_tpM7zKCSpdDrsJBYtHd3nvyyvpe16JjTtskNdGsVDTmkGHWcvp0-UKnGiPX.7bzFs7TCAZvWmm-r?continueMode=true)