

# Takoma Park Youth Council Meeting Agenda

Remember to add to calendar and send reminders

Date of Meeting: 1/28/19      Time: 5:30 pm      Location: City Hall, Hydrangea Room  
 Facilitators/Meeting Called By: Kiran Kochar McCabe

Designated Note-Taker: **Jason Kaplan**      Designated Time-Keeper: **Kamilla Sorenson**  
 Designated Task-Person: **Asha Henry**

## Ground Rules for Every Meeting:

<ul style="list-style-type: none"> <li>Be on time</li> <li>Participate</li> <li>Come prepared (review agenda ahead of time)</li> <li>Stay on topic</li> <li>Make sure you understand</li> </ul>	<ul style="list-style-type: none"> <li>No side conversations/distractions</li> <li>Be respectful</li> <li>Propose solutions to problems</li> </ul>
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## Officers in attendance at meeting - Roll Call

<input type="checkbox"/> Elliot Davey	<input type="checkbox"/> Asha Henry	<input type="checkbox"/> Kiran Kochar McCabe
<input type="checkbox"/> George Ashford	<input type="checkbox"/> Adelaide Harris	<input type="checkbox"/> Mintesinot Getachew
<input type="checkbox"/> Jason Kaplan	<input type="checkbox"/> Kamilla Sorenson	<input type="checkbox"/> Rafayel Charkoudian Rogers
<input type="checkbox"/> Eliza Van Camp	<input type="checkbox"/> —	<input type="checkbox"/> Advisor

## Agenda

Call to Order and Roll Call	1 min	Announce	Jason Kaplan	
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## Old Business

Item Description/Notes	Time Allotted	Decide Discuss Announce	Person Responsible	Follow-up (complete)/date
Update and approval of minutes from last meeting	2 min	Announce	George Ashford	N/A

## New Business

Item Description/Notes	Time Allotted	Action	Person Responsible	Follow-up

				(complete)/ date
Call to Orders	1 min	Announce	Kiran Kochar McCabe	N/A
Sharing Circle	10 min	Share	ALL	N/A
Decide on Meeting Schedule	10 min	Discuss/ Decide	ALL	
City Council Meeting Debrief	10 min	Discuss	ALL	
National League of Cities Conference	7 min	Discuss/ Decide	Kiran Kochar McCabe	
Small Cell Towers Discussion	10 min	Discuss/ Decide	ALL	
First Documentary Screening	10 min	Discuss/ Decide	Kiran Kochar McCabe	
Minimum Ages for Committee Membership	15 min	Discuss/ Decide	Kiran Kochar McCabe	
TKPK Children's Business Fair	10 min	Discuss/ Decide	Kiran Kochar McCabe	
Other items	5 min		ALL	
Set Agenda and Next Meeting Date	2 min	Discuss/ Decide	ALL	

## Action Items

(These are items that deserve swift attention for completion)

Action Item	Complete by (Date)	Person Responsible	Communicate Completion by:


# Bin Items

(Items to be added to next agenda/to be discussed)

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## Debrief

How did the last meeting go?

Plus (+) - Positives	Deltas (  ) - Constructive Changes
1.	1.