

Takoma Park Youth Council Meeting Agenda

Remember to add to calendar and send reminders

Date of Meeting: 2/11/19 Time: 6:30 pm Location: City Hall, Hydrangea Room
 Facilitators/Meeting Called By: Kiran Kochar McCabe
 Designated Note-Taker: **Eliza Van Camp** Designated Time-Keeper: **Mintesinot Getachew**
 Designated Task-Person: **Elliot Davey**

Ground Rules for Every Meeting:

<ul style="list-style-type: none"> Be on time Participate Come prepared (review agenda ahead of time) Stay on topic Make sure you understand 	<ul style="list-style-type: none"> No side conversations/distractions Be respectful Propose solutions to problems
---	--

Officers in attendance at meeting - Roll Call

<input type="checkbox"/> Elliot Davey	<input type="checkbox"/> Asha Henry	<input type="checkbox"/> Kiran Kochar McCabe
<input type="checkbox"/> George Ashford	<input type="checkbox"/> Adelaide Harris	<input type="checkbox"/> Mintesinot Getachew
<input type="checkbox"/> Jason Kaplan	<input type="checkbox"/> Kamilla Sorenson	<input type="checkbox"/> Rafayel Charkoudian Rogers
<input type="checkbox"/> Eliza Van Camp	<input type="checkbox"/> —	<input type="checkbox"/> Advisor

Agenda

Call to Order and Roll Call	1 min	Announce	Eliza Van Camp	
-----------------------------	-------	----------	----------------	--

Old Business

Item Description/Notes	Time Allotted	Decide Discuss Announce	Person Responsible	Follow-up (complete)/date
Update and approval of minutes from last meeting	2 min	Announce	Jason Kaplan	N/A

New Business

Item Description/Notes	Time Allotted	Action	Person Responsible	Follow-up (complete)/date

Call to Orders	1 min	Announce	Kiran Kochar McCabe	N/A
Sharing Circle	10 min	Share	ALL	N/A
Moroccan YC Exchange Coordination	10 min	Listen/ Decide	Mahpari Sotoudeh and Aditi Patil	
Emergency Preparedness Committee Discussion	10 min	Listen/ Discuss	Claudine Schweber	
Minimum Ages for Committee Membership Statement	7 min	Edit/ Decide	Elliot Davey	
City Council February 20th Meeting	7 min	Discuss	Kiran Kochar McCabe	
Montgomery College Construction Update	7 min	Discuss	?	
National League of Cities Conference Update	5 min	Discuss	Kiran Kochar McCabe	
First Documentary Screening Planning	10 min	Discuss/ Decide	ALL	
TEDx Event Update	5 min	Discuss/ Decide	Kiran Kochar McCabe	
Mid-year Newsletter Planning	10 min	Discuss	ALL	
Other items	7 min		ALL	
Set Agenda and Next Meeting Date	2 min	Discuss/ Decide	ALL	

Action Items

(These are items that deserve swift attention for completion)

Action Item	Complete by (Date)	Person Responsible	Communicate Completion by:


Bin Items

(Items to be added to next agenda/to be discussed)

--

Debrief

How did the last meeting go?

Plus (+) - Positives	Deltas () - Constructive Changes
1.	1.