

Takoma Park Youth Council Meeting Agenda

Remember to add to calendar and send reminders

Date of Meeting: 2/25/19 Time: 6:30 pm Location: City Hall, Hydrangea Room
 Facilitators/Meeting Called By: Kiran Kochar McCabe
 Designated Note-Taker: **Mintesinot Getachew** Designated Time-Keeper: **Adelaide Harris**
 Designated Task-Person: **Jason Kaplan**

Ground Rules for Every Meeting:

<ul style="list-style-type: none"> Be on time Participate Come prepared (review agenda ahead of time) Stay on topic Make sure you understand 	<ul style="list-style-type: none"> No side conversations/distractions Be respectful Propose solutions to problems
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Officers in attendance at meeting - Roll Call

<input type="checkbox"/> Elliot Davey	<input type="checkbox"/> Asha Henry	<input type="checkbox"/> Kiran Kochar McCabe
<input type="checkbox"/> George Ashford	<input type="checkbox"/> Adelaide Harris	<input type="checkbox"/> Mintesinot Getachew
<input type="checkbox"/> Jason Kaplan	<input type="checkbox"/> Kamilla Sorenson	<input type="checkbox"/> Eliza Van Camp
<input type="checkbox"/> Advisor	<input type="checkbox"/>	<input type="checkbox"/>

Agenda

Call to Order and Roll Call	1 min	Announce	Mintesinot Getachew	
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Old Business

Item Description/Notes	Time Allotted	Action	Person Responsible	Follow-up (complete)/date
Update and approval of minutes from last meeting	2 min	Announce	Asha Henry	N/A

New Business

Item Description/Notes	Time Allotted	Action	Person Responsible	Follow-up (complete)/date

Call to Orders	1 min	Announce	Kiran Kochar McCabe	N/A
Sharing Circle	10 min	Share	ALL	N/A
Emergency Preparedness Committee Discussion	10 min	Discuss	ALL	
Minimum Ages for Committee Membership Statement	5 min	Review	Elliot Davey	
City Council February 27th Meeting	2 min	Announce	Kiran Kochar McCabe	
National League of Cities Conference Update	5 min	Announce	Kiran Kochar McCabe	
First Documentary Screening Planning	20 min	Discuss/ Decide	Kiran Kochar McCabe	
TEDx Event Update	10 min	Discuss	Kiran Kochar McCabe	
SSL Hour Statement	10 min	Discuss/ Decide	ALL	
Youth County Council Discussion	10 min	Discuss	George Ashford	
Mid-year Newsletter Work	10 min	Discuss	ALL	
Other items	5 min		ALL	
Set next meeting date	2 min	Decide	ALL	

Action Items

(These are items that deserve swift attention for completion)

Action Item	Complete by (Date)	Person Responsible	Communicate Completion by:


Bin Items

(Items to be added to next agenda/to be discussed)

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Debrief

How did the last meeting go?

Plus (+) - Positives	Deltas () - Constructive Changes
1.	1.