

Takoma Park Youth Council Meeting Agenda

Remember to add to calendar and send reminders

Date of Meeting: 11/18/19 Time: 6:30 pm Location: City Hall, Hydrangea Room
 Facilitators/Meeting Called By: George Ashford

Designated Note-Taker: Asha Henry Designated Time-Keeper: Mihret Asfaw
 Designated Task-Person: Amelia Tidings-Lynch

Ground Rules for Every Meeting:

<ul style="list-style-type: none"> ● Be on time ● Participate ● Come prepared (review agenda ahead of time) ● Stay on topic ● Make sure you understand 	<ul style="list-style-type: none"> ● No side conversations/distractions ● Be respectful ● Propose solutions to problems
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Officers in attendance at meeting - Roll Call

<input type="checkbox"/> Mihret Asfaw	<input type="checkbox"/> Asha Henry	<input type="checkbox"/> Amelia Tidings-Lynch
<input type="checkbox"/> George Ashford	<input type="checkbox"/> Shakir Moulton	<input type="checkbox"/> Eliza Van Camp
<input type="checkbox"/> Jason Kaplan	<input type="checkbox"/> Kamilla Sorenson	<input type="checkbox"/>
<input type="checkbox"/> Dawit Kell	<input type="checkbox"/> Advisor	<input type="checkbox"/>

Agenda

Call to Order and Roll Call	1 min	Announce	George Ashford	
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New Business

Item Description/Notes	Time Allotted	Action	Person Responsible	Follow-up (complete)/date
Review and approval of last meeting's minutes	5 min	Vote	ALL	N/A
Sharing Circle	10 min	Discuss	ALL	N/A
City Communications Specialist Donna Wright	20 min	Discuss/Decide	George Ashford	

Library Renovations Discussion and write-up	15 min	Discuss/Decide	ALL	
Mental Health Night update	10 min	Listen/Discuss	Amelia Tidings-Lynch	
Documentary Screening Update	10 min	Discuss/Decide	ALL	
Other items	5 min		ALL	

Action Items

(These are items that deserve swift attention for completion)

Action Item	Complete by (Date)	Person Responsible	Communicate Completion by:

Bin Items

(Items to be added to the next agenda/to be discussed)