

City of Takoma Park, Maryland

**Commemoration Commission Meeting
Tuesday, March 24, 2015 – 7:30 p.m.
Takoma Park Community Center - Rose Room**

Meeting Agenda

1. Call to Order
2. Welcome and Introductions
3. Housekeeping Matters
 - A. City Policies and Procedures
 - 1) Open Meetings Act Requirements
 - 2) Ethics Ordinance
 - B. Discussion of Committee Procedures
 - 1) Meeting Schedule
 - 2) Election of Officers
 - 3) Bylaws
 - C. Staff Liaison
4. Purpose and Role of the Commission
5. Select Note Taker
6. Requests for Additional Information
7. Other Business
8. Adjourn

ADA Compliance Notice

The City of Takoma Park is committed to ensuring that individuals with disabilities are able to fully participate in public meetings. Anyone planning to attend a City of Takoma Park public meeting or public hearing, and who wishes to receive auxiliary aids, services, or accommodations is invited to contact the Acting City Manager at 301-891-7229 or SuzanneL@takomaparkmd.gov at least 48 hours in advance.