

Takoma Park Complete Safe Streets Committee

Agenda – 09 July 2020

7:00 pm-9:00 pm, Zoom Virtual Meeting

Called to order: 7:06

Adjourned: 8:21

Members

Constituting a Quorum:

Tracy Duvall, Diana McCown, Emanuel Wagner, Jessica Landman, David Cookson

Members Absent (excused):

Michael Moore, Frank Demarais, Mimi Diaz

Takoma Park Staff Present:

Jamee Ernst

Guest and Presenters

Jennifer Toole

Committee Discussion

- Review and vote on June minutes
 - Minor edits and approved

- Discussion with Jennifer Toole on criteria for traffic calming and sidewalk criteria
 - Jennifer is a Takoma Park resident and owns a company focused on bike and pedestrian transportation, which includes planning and research, nationwide across 16 offices.
 - Jennifer has agreed to volunteer to work with the working group to work on the criteria for sidewalk and traffic calming requests-Tracy, Mimi, and Emanuel
 - This is a continuation of the working group established in the Fall 2019.
 - The working group has some time to
 - Jamee will send to Jennifer the memo and presentation we sent to Council
 - Jennifer mentioned the sidewalk inventory focused on ADA sidewalk needs but will look for the formal report
 - David found the report to Council from 2009 on the existing conditions report (see attachment)
 - Information request, from Jamee on behalf of the committee, for locations of traffic calming requests from Daryl has been sent to committee
 - Jamee will send a doodle poll to the working group for scheduling

- Meeting in August
 - Committee agrees to break for August and reconvene in September

- Committee breaks for 15 minutes

- Mayor Stewart presentation on Committee updates
 - Highlights the Council process for reviewing committee structures and process
 - The current council met and prioritize evaluating the committee process
 - Committee members do not reflect our entire committee
 - Each committee is set up differently, none are consistent
 - There seemed to be a sense that committee selection/participation was exclusive
 - Need for a code of conduct
 - Need for racial equity
 - Mayor Stewart and Cindy Dyballa did a committee audit as well as a survey of committee participants, which showed committee participants are largely white homeowners
 - The work on restricting committees was interrupted by COVID
 - Current staff members (5) are engaged in racial equity training and their project for training is focused on community engagement and committee structures (Get names from Jamee)
 - Mayor Stewart has sent a current report/letter to all current committee (attached) participants (across all TkPk) committees.
 - Feedback from current committee members is requested by September
 - The missing piece is outreach to residents who do not participate in committees
 - Council is still figuring out the process of appointing people to committees in the midst of changing the process
 - Noted that we (the CSSC) have had many conversations about the need to diversify our committee but ultimately landed that it is the council member's responsibility to appoint committee members
 - Committee member training/on-boarding is needed
 - Structure for meeting process and procedures is needed, as well as an estimated time commitment from committee members.
 - There was some confusion over what happens with committee members whose terms have expired, this was resolved today and allows terms to be extended for another year.
 - Mayor Stewart would like feedback, ideally from the committee, in September.
 - The positive side to shifting to virtual meetings is the ability reach and have participation from community members that may find attending in-person meeting challenging.

- Agenda Items for September
 - Committee Structure Response
 - Working group update

- Adjourn
 - Diana moves to adjourn, Tracy seconds at 8:21, all in favor.