

Present:

Robert Jones (Montgomery County)
 Anne Ludlow (Resident)
 Wolfgang Mergner (Community Co-Chair, Resident)
 Chief Ron Ricucci, (City Co-Chair)
 Robert Wedemeier (Resident)
 Jennifer Kurtinitis (Resident)
 Jessie Carpenter (Recording Secretary - Non-voting)

Capt. Ed Coursey (Non-voting)

Absent,excused:

Jason Eric Christ (Resident)
 Thomas D. Horne (Takoma Park Volunteer Fire Department)
 Lawrence Hawkins (Resident)
 William Hentosh (Washington Adventist Hospital)

Others Present:

Andy Kelemen

Agenda Item	Discussion	Action Item(s)	Responsibility
Roll Call and Approval of Agenda	The meeting was called to order at 8:40 a.m.		
Approval of Minutes	Minutes of May 21, 2009 were adopted as amended upon motion by Mr. Wedemeier; second by Mr. Jones.	Amend and post minutes	Carpenter
Membership	Ms. Sanchez did not apply for reappointment to the Committee. Mr. Wedemeier moved to request that Andy Kelemen be appointed to fill the vacancy; seconded by Ms. Kurtinitis. The motion carried.	Notify the City Council	Carpenter/ Mergner
Report from Montgomery County	Mr. Jones reported on the County COOP planning process. The baseline plans will be completed by August. The My COOP Plan program test site is now accessible by WSSC, M-NCPPC, schools and colleges. He will be the administrator for the municipalities. Takoma Park will have access as a contributor. The County Emergency Operations Plan has been posted on the web as a final draft. A letter of cooperation with municipal managers will be part of the plan. The County's consultant will be working with the municipalities to refine their plans.		
Report on the JazzFest	Dr. Mergner and Mr. Wedemeier reported on the experience with a table at the JazzFest. <ul style="list-style-type: none"> • Need to locate the EPC materials Ms. Baker had gathered for the City (which includes a banner and display materials). • Several people asked about CERT training. • A number of people mentioned that they are already taken steps to be prepared for emergencies. • The refrigerator magnets were popular. 	Locate display materials	Coursey, Carpenter

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	<ul style="list-style-type: none"> • Having activities to attract children would be helpful. <p>Mr. Kelemen will be organizing the table for the Folk Festival.</p> <p>See the attached document prepared by Dr. Mergner, "Review of Outreach at Fairs."</p>		
Emergency Operations Manual	Chief Ricucci reported that it is nearly complete.		
Volunteers for Emergencies	<p>There was a general discussion about volunteers.</p> <ul style="list-style-type: none"> • The space for a volunteer intake center in emergencies is being reconsidered. The suite of meeting rooms in the Community Center may be a more preferable option than the teen lounge. • The Montgomery County Volunteer Center is the first resource for people interested in volunteering. • It would be good to arrange for a presentation by the Center, and distribute a flyer announcing it at the Folk Festival. • Mr. Kelemen suggested coupling it with another activity, such as a first aid class, or at an outreach event to be held by the City. • The question of what is the relationship between volunteers and Neighborhood Ready was discussed. Dr. Mergner will report to the Committee after his next meeting with the Neighborhood Ready folks. (This is to be a topic for the July EPC meeting.) • Ms. Kurtinitis suggested a kick-off event for Neighborhood Ready when the program is ready to roll out, with presentations to different community groups. • Mr. Kelemen noted FEMA's new emphasis on including public participation in emergencies. 		
Newsletter Articles	<p>Add to the list:</p> <ul style="list-style-type: none"> • How to volunteer in a disaster • Neighborhood ready article • Another article on TP Alert (perhaps focus on "Capital Alert" which lists a 		

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	<p>variety of area alert systems for those who wish to subscribe to multiple jurisdictions' alerts).</p> <ul style="list-style-type: none">• Preparedness for pets (Dr. Mergner would like to have a Snapshots program done on this issue).• Article for people with disabilities to include alternate plans for getting home from or getting to work (Mr. Kelemen will prepare something on this).		
Adjourn	The meeting was adjourned at 10:00 a.m.		