

Present:

William Hentosh (Washington Adventist Hospital)
 Anne Ludlow (Resident)
 Wolfgang Mergner (Community Co-Chair, Resident)
 Robert Wedemeier (Resident)
 Jennifer Kurtinitis (Resident)
 Andrew Kelemen (Resident)
 Buddy Daniels (Guest)
 Cpt. Ed Coursey (TPPD)

Absent, excused

Chief Ron Ricucci, (City Co-Chair)
 Robert Jones (Montgomery County)
 Thomas D. Horne (Takoma Park Volunteer Fire Department)
 Jason Eric Christ (Resident)
 Lawrence Hawkins (Resident)

Agenda Item	Discussion	Action Item(s)	Responsibility
Roll Call and Approval of Agenda	The meeting was called to order at 8:30 AM		Note taker
HOUSE KEEPING			
Approval of Minutes	The minutes were not approved due to an absent quorum	Tabled, return minutes at 10/15/09	Jessie Carpenter
Selection of Recorder	No volunteer	In the absence of a volunteer the chair takes minutes	Mergner
REPORTS			
Fair Experience	A discussion was devoted to the experience of the Takoma Park Folk Festival, because it is the major public outreach event of the committee. Location is an important factor for public attendance, and the location at this fair was less than optimal. The committee recommended, to take better control over location and have ideally the EPC booth together with similar services such as fire and police. The presence of the Red Cross Volunteers was a very positive experience, in particular their engaging and out-going person skills. The EPC presentation did not have any major attraction, though. It was thought that lollipops or a similar attractant to children would pull their parents in. Also, it was recommended to focus on a few important items to deliver a clear message at the fair. Exposure to sun is a major stress for those who do staff the booth. Therefore purchase of an awning was recommended.	Write Thank-you letters to Red Cross Acquire a EPC Banner Acquire sun protection in form of an awning Do a debriefing after the fair	Mergner Kelemen/Mergner

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LOGO	Mr. Kelemen presented a proposal for a LOGO for the EPC. The committee could not agree on the design.	Tabled to be discussed at next meeting	Mergner
County: New Events and Pandemic	Mr. Jones could not attend because of a schedule conflict	Postponed	Robert Jones
The Hospital and the Pandemic Exercise	The Public Health preparation for the expected pandemic H1N1 flu was discussed. The sequence of vaccination with H1N1 vaccine was presented. Also the recommendation for the general Public (Seniors, people at risk) was presented, which is: to get vaccinated with regular flu vaccine, available in October for all at risk. The Adventist Hospital is planning a major training exercise	This recommendation will be published in Newsletters, while the City of Takoma Park Newsletter and the City Website will only make a reference to the CDC publications	William Hentosh
Articles	The Article by Cpt. Coursey was reviewed. It was recommended to simplify it in order to advance readability. The Committee that the information was important, though. There seems to be a delay in publishing EPC articles, which requires a clarification with Ms Myers. It was also proposed to contact other Newspapers such as the Takoma Voice and the Gazette for possible articles on Emergency Preparedness	Wolfgang J. Mergner to contact Ms Myers, the Editor of the TP Newsletter, and Eric Bond or the reporter from the Gazette.	Mergner
Discussion			
CERT and Takoma Park	The presentation by CERT was delayed	Postponed	Mergner
The County Volunteer Center	The MOU with the Volunteer Center of Montgomery County is expected to be signed soon. Unclear is still the emergency power in the Community Building. It has to be clarified with the City of Takoma Park, which rooms are specifically available for a Volunteer Dispatch Center, and how the furniture and computer outlets can be provided. The Chief had proposed to utilize the Hydrangea room.	Cpt. Ed Coursey to explore the emergency power situation. Clarify room assignment for the volunteer dispatch center	Mergner

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THE CHIEF'S CORNER			
MOU Status	The Chief could not attend due to an outside commitment	Postponed	
Takoma Park Volunteer Center Status	As soon as the MOU is signed, an City-wide Information and recruitment session will be planned for late October or early November. It was proposed to write an article for the TP Newsletter and advertize in regional newsletters and on TP lists. It was also proposed to contact all individuals who previously have shown an interest and who are currently on the Police Department's list. Emergency Action Team CERT American Red Cross Medical Reserve Corps RACES REACT and others	Major outreach to the City of Takoma Park	Committee Horne Mergner Kelemen Daniels
PLANNING			
Operational Manuals, Status	COOP and EOP in process	Provide information at next meeting	Cpt. Ed Coursey
Annexes Status	Clarify status	Provide information at next meeting	Cpt. Ed Coursey
Adjournment 9:35 AM			