

Members Present:

Capt. Ed Coursey (City Co-Chair)
 Kay Daniels-Cohen (Resident)
 Robert Jones (Montgomery County)
 Andrew Kelemen (Resident)
 Jennifer Kurtinitis (Resident, Community Co-Chair)
 Anne Ludlow (Resident)

Members Absent (Excused)

Kathleen Quinn (Resident)
 Thomas D. Horne (TP Vol. Fire Dept.)

Others Present:

Jessie Carpenter (Recording Secretary)

Agenda Item	Discussion	Action Item(s)	Responsibility
Welcome and Approval of Minutes	<p>The meeting was called to order at 8:40 a.m.</p> <p>Minutes of April 14, 2011 were unanimously adopted upon motion by Anne Ludlow; seconded by Andy Kelemen.</p>		
Report from County OEM/HS	<p>Bob Jones reported the following:</p> <ul style="list-style-type: none"> • The Pepco Work Group Report to the County Council was completed last month. • Last Month, OEMHS conducted a functional hurricane exercise. • OEMHS will be conducting Web EOC refresher classes and monthly drills. • OEMHS will be conducting COOP workshops. • The COOP board for Web EOC has been launched. County government agencies should be completed by early September with a tabletop/functional exercise using Web EOC and COOP to be held in the fall. Bob will be working with municipalities to set up their COOPs on Web EOC. • Bob conducted a community outreach session at Leisure World. • Next month, there will be a dam drill with the operators of the dams. He is looking to have the plans become more operational to include the emergency management aspect of a dam breach. • He has been working to educate hospitals on the use of Web EOC. 		
Formidable Footprint Follow Up	<p>Andy, Jenny and Ed did the online Formidable Footprint exercise. They determined that it was less useful than expected and do not recommend that it be used for the City Council.</p> <p>Bob said his office has discussed doing a municipal level exercise.</p> <p>Ed reported that he has been contacted about the development of debris management plans for municipalities given that the County collection sites for debris do not include municipalities.</p>		
Committee Updates	<p>a) Volunteer Subcommittee: Kay sent an e-mail to people who finished the CERT class to</p>		

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	<p>invite them to attend the June EPC meeting. She received two responses.</p> <p>b) Communications Subcommittee: Jenny reported that Kathe is committed to remaining as the lead. Jenny will plan to meet with Kathe.</p> <p>The JazzFest is next weekend. Ed will see if the Emergency Preparedness Committee can share the Police Department table. Andy will gather materials for the table.</p> <p>Anne noted that there have been ongoing issues with providing ingress, egress, and access to parking for Victory Tower during the JazzFest.</p> <p>c) Review Subcommittee: Ed reported that he and Eric Rasch from the Recreation Department would be discussing the Recreation Annex. Ed will also be working on overall coordination between the Library and Recreation Department, a Public Works annex on debris management, and an annex on damage assessment.</p>		
<p>Council Presentation (Monday, May 31)</p>	<p>Bob and Ed will make the presentation to Council on emergency management. The presentation will include information on the EOC, the Emergency Management Group, and how incident commands feed back into the EOC. The EOC does not initiate response; it gathers situational awareness, determines resource needs, etc. Ed will describe how the City plugs into this system.</p> <p>The EPC will provide links and information on training opportunities for the Council.</p>		
<p>Nuclear Emergency Preparedness</p>	<p>Andy proposed asking the Council to request the County and the State about plans in the event of a nuclear accident at Calvert Cliffs. He will draft a letter for the Committee's review at the June meeting.</p>		
<p>Adjourn</p>	<p>The meeting was adjourned at 10:05 a.m. The next meeting will be held June 9 (second Thursday).</p>		