

Members Present:

Andy Kelemen (Resident – Ward 1)
 Patrick Kimvilakani (Resident – Ward 2)
 Jennifer Kurtinitis (Resident – Ward 1, Community Co-Chair)
 Jim Stoddard (WAH)

Others Present:

Jessie Carpenter (Recording Secretary)
 Fred Levinson
 Laura Steiner

Absent – Excused:

Capt. Ed Coursey (City Co-Chair)
 Robert Jones (Montgomery County)
 Tom Horne (TPVFD)
 Kathleen Quinn (Resident – Ward 2)

Agenda Item	Discussion	Action Item(s)	Responsibility
Welcome and Approval of Minutes	<p>Jenny Kurtinitis called the meeting to order at 8:40 a.m.</p> <p>Andy Kelemen moved to adopt the minutes of March 8, 2012; seconded by Jim Stoddard. The motion carried.</p>		
Welcome to Laura Steiner	<p>Laura Steiner shared information on her interest and background. She has done Montgomery County CERT training and the Disaster Animal Response Training (DART) and is looking for a way to be more involved in emergency preparedness.</p>		
Report from County OEM/HS	<p>Jenny reported that a recovery and initial planning meeting for disaster recovery will be held the week of April 16. The focus will be on next steps after a disaster.</p> <p>Montgomery County has a County animal response team. The team meets quarterly and has done a couple of exercises. There was one deployment last year. A DART training has been held. An exercise is planned for June 9 that will include both a no-notice scenario and an advanced notice scenario.</p>		
WAH Exercise Update	<p>Jim Stoddard provided details about the exercise being planned. It will involve a scenario with an active shooter at Washington Adventist University. The intention is to keep the exercise very local – Takoma Park Volunteer Fire Department, Takoma Park Police Department, WAH and WAU. The exercise will be held toward the end of July.</p> <p>A command post will be set up on the campus. During the exercise, there will be a small evacuation of WAU and triage at the Hospital. The exercise will not disrupt Hospital’s regular functions.</p> <p>Jim is working to identify appropriate people who can evaluate the exercise. WAH is</p>		

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	comfortable with having members of the City Council observe.		
Outreach Events Jenny	There was discussion about the various outreach opportunities at events: the Jazz Fest, National Night Out, the Folk Festival, and the Street Festival. There was no interest in trying to do anything at the Independence Day events.		
Connecting Local CERTs Jenny/Fred 20 min 9:45	<p>Fred Levinson, Takoma Park member of the County's CERT team, spoke about finding a way to have CERT members involved in the Emergency Preparedness Committee. He noted that people tend to drop out after being trained and don't attend the CERT meetings. CERT meets the second Thursday of the month in the evening.</p> <p>There were a number of suggestions: having a meet and greet in Takoma Park for CERTs, arranging carpools to Rockville for the meetings, checking to see if the meetings could be recorded.</p> <p>It was recognized that it is difficult for the CERTs to attend both the EPC meeting and the CERT meeting, since they are on the same day.</p> <p>Jenny said that the Committee does not manage volunteers but could help organize and bring together the Takoma Park CERTs.</p>		
Update of City Code	Deferred to a future meeting.		
Articles for the Newsletter	<p>A May article was submitted.</p> <p>The Committee discussed adding a pets and service animal article.</p> <p>June – tornados/thunderstorms</p> <p>July – vacation emergencies</p> <p>August – hurricane preparation</p> <p>Laura offered to work with Kathe to do an article on pets.</p>		
Adjourn	The meeting was adjourned at 9:40 a.m.		