

**City of Takoma Park  
Emergency Preparedness Committee Meeting  
May 28<sup>th</sup>, 2015 7:00-8:30pm Hydrangea Room**

	<b>Item</b>	<b>Who</b>	<b>Time</b>	<b>Hr</b>	<b>JK Notes</b>
1.	Welcome	Jenny	5 min	7:05	review agenda, Thanks for Celebrate T
2.	Guest Speaker: Karen Maricheau, Lifelong Takoma	Karen	30 min	7:35	
3.	<i>Sub-committee Reports</i>				
	a. City Brief	Jenny	10 min	7:45	Top City threats
	b. County Brief	Jenny	5 min	7:50	
3.	Preparedness Month Planning	Jenny	30 min		
4.	New Business?	Open	5 min		

**Next Meeting:**

- Thursday, June 25

**Links to training**

- Virginia Department of Emergency Management - <http://www.vaemergency.com/em/training>
- Maryland Emergency Management Agency - <http://www.mema.state.md.us/calendar/index.asp>
- Federal Emergency Management Agency - <http://training.fema.gov/is/crslist.asp?page=all>
- International Federation of the Red Cross - <https://ifrc.csod.com/client/ifrc/default.aspx>
- Disasterready.org - <http://www.disasterready.org>

**Event Calendar**

- National Night Out - Tuesday August 4, 6:00pm-9:00pm
- Folk Festival - Sunday September 6, 10:30am-6:30pm
- Street Festival - Sunday October 4, 10:00am-5:00pm
- Lifelong Takoma Day - Saturday October 10, 10:00am-5:00pm

## Attendance:

- Herma Percy, Andy Kelemen, Kamelah Jefferson, Tom Horne, Kathe Quinn, Jenny Kurtinitis
- Guest: Fred Levinson, Karen Maricheau, Jessie Carpenter
- Absent: Ron Hardy, Joe Corona, Claudine Schweber, Rebecca Chestnut

## Lifelong Takoma

- Identifying the needs of seniors (55+ and people who have disabilities) and connect them to resources
- Needs Assessment - bring people in for appointments or conducts home visits
- Partners w Wolfgang on his seniors group and helps co-lead his meetings
- Working a mental health training for the police. Came up as an issue that was raised from the community (residents felt police did not deal with a situation fairly) and this is a pending outcome
- Also works with the Takoma Villages - focus on transportation (volunteers provide transportation - trained, licensed and insured) and MoCo Friendly Visitors Program - residents who are homebound are provided with a social link
- Develop community partnerships to help provide support
- Snow Angels - snow removal services, started with TPMS students, but has grown to recruit volunteers from the City. Avg 10,15,20 people who would go out. Students are supervised or go out in groups. Program received a grant to provide some additional services, and is funded through next year.
- Potentially connected to CERT?
- MD Emergency Response System of the NCR - for PG & MD
- Interest in looking at what kind of language resources might be available.
- Lifelong Takoma Day - use needs identified in needs analysis and brought together resource providers. **Oct 10 Sat 10a-5p**. Would like to have 2 people to talk to folks - one to work the desk and one to talk with people in the audience
- Herma - how can we directly help seniors prepare? Group focuses more on public outreach
- Big focus on making LLT intergenerational
- Karen can forward information about other groups holding events that may be a good fit for us
- Andy -
  - Focus on some kind of communication channel during an emergency - phone tree? Less concern about actual process and more interested in how to promote what exists
  - ?
- Participation in Lifelong Takoma Day - look into ways to provide kits or guidance on how to assemble for a reasonable price
- Karen has a great network beyond just around the community center. What do we have that she might be able to give out
  - simple flyers
  - not a ton of print

- large letters
- Sheperd's Table? Manna, ACS food pantry - potential ways to partner to help promote stockpiling food
- Education of care givers - how to do that? Initial focus on people who have in home care givers
- Take Aways
  - Lifelong Takoma Day
  - Targeting of care givers
  - Identifying literature we could share better visual & in other languages
  - Any resources to obtain file of life? Suggested check County EMS as these are often found to be out of date - suggestion to put info on a thumb drive so then you don't have to rewrite all the time

### City Brief

- *Apartment/Condo Complexes* – set up table in lobby to pass out information. Will start going to complexes in June to set up dates. 5-7 pm. Does anyone in the committee wish to help and if so, preference for a day in the week?
- *National Night Out* - I reached out to Ace Hardware to see if they had some more giveaways for this year and to see if they wish to collaborate again with our Preparedness List for September and offer weekly specials. Courtney Belew said to contact her in early July as a reminder.
- Raffle Winners
  - Radio - Anna Brooks
  - Headlamp - Darla Phillips
- *Orlo Fund* (new owners of Hampshire Towers) - Donated 8 headlamps for future raffles.
- *Alvaro Calabia Communications Director* - Willing to shoot Public Service Announcements in July. Any suggestion on content and layout. Deadline June 10 so I can work on it.
  - Topics
    1. Alert Takoma
    2. September Preparedness Month
      - Build a Kit
      - Make a Plan
    3. Seniors
    4. Disabilities
    5. Kids
    6. Pets

### Preparedness Month Planning - *did not get to*

- 2014 Activities
  - Council Presentations – general prep, terrorism, elderly, youth, pets

- PSAs on Takoma Cable
- Sept Article connected to kit list and promo of Ace discount
- Folk Festival table
- 2015 Options
  - Speaker Series
  - Council Presentations - maybe 1 to beginning (paired w report?) but otherwise nix
  - Emergency Kit/Discounts at local businesses
  - Red Cross Home Fire event
  - Camp In
  - Emergency Preparedness Trivia Night at Olive Lounge/Republic/Busboys/Kin Da
  - TTX with City Department Heads
  - CERT Training
  - [FEMA Preparedness Month Toolkit](#)
  - Great Shake Out - October 15 <http://www.shakeout.org/southeast/maryland/>
  - City Proclamation
  - Update website – fun facts
  - Assemble Landlord packets - Andy can provide details
  - Apartment outreach - Ron to set up tables at apartment buildings and talk to folks on their way home
- Engaging with the village, maybe have Karen come to a meeting? Ron to follow
- Purpose? - focus on citizen preparedness - in May continue to drill down.
  - Looked at 3 buckets - city preparedness, citizen preparedness, training. Citizen most popular among attendees - focusing on seniors and youth
  -

### ***Event Planning Tracker***

- *City Alerts via website - Takoma Alert, Cathy Plevy's alerts - local crime, traffic stats. City uses Mail Chimp - would be great to have a flyer to hand out about both*
- *Event Upcoming Dates*
  - ~~Celebrate Takoma - April~~
  - ~~Jazz Fest - April?~~
  - National Night Out – July
  - Folk Festival – August
  - Street Festival – September