

**City of Takoma Park
Emergency Preparedness Committee Meeting
October 22nd, 2015 7:00-8:30pm Hydrangea Room**

| | Item | Who | Time | Hr | JK Notes |
|----|--|------------|-------------|-----------|------------------|
| 1. | Welcome | Jenny | 5 min | 7:05 | Welcome speakers |
| 2. | Guest Speaker - Edward J. McDonough, MEMA | Edward | 30 min | 7:35 | |
| 3. | Guest Speaker - Pete Petersen, PEPCO | Pete | 30 min | 8:05 | |
| 4. | <i>Sub-committee Reports</i> | | | | |
| | a. City Brief | Ron | 5 min | 8:10 | |
| | b. County Brief | Joe | 5 min | 8:15 | F/U from CCC |
| 5. | Street Festival Brief Out | Ron | 5 min | 8:20 | |
| 6. | Nov/Dec Meeting/Trivia Night | Kathe | 5 min | 8:25 | |
| 7. | Articles | Claudine | 5 min | 8:30 | |

Next Meeting:

- TBD

Links to training

- Virginia Department of Emergency Management - <http://www.vaemergency.com/em/training>
- Maryland Emergency Management Agency - <http://www.mema.state.md.us/calendar/index.asp>
- Federal Emergency Management Agency - <http://training.fema.gov/is/crslst.asp?page=all>
- International Federation of the Red Cross - <https://ifrc.csod.com/client/ifrc/default.aspx>
- Disasterready.org - <http://www.disasterready.org>

Attendance:

- Present: Ron Hardy, Jenny Kurtinitis, Andy Kelemen, Kathe Quinn, Claudine Shcweber, Tom Horne, Herma Percy
- Guest: Buddy Daniels, Fred levinson

- Absent, Jim Cornona, Kamelah Jefferson

Pepco Presentation

- About 48% of lines are underground. Any new community since 1970s
- Cover NJ, Delmarva & DMV
- Have a program where they work with first responders and show them what to do & what not to do
- All centers have contingency plans
- Restoration Plan designed to put community back as soon as possible
- Special pilot program - DOT plow, PEPCO, PD & FD team station together during a storm. Has worked really well
- Downstream system - if power off at substation, can't turn on power in neighborhood. Have to start at the top and work the way down
- Day to day have an computer program that manages restoration times. Turn that off during big events and have crews running around the clock to update
- Communication & build partnerships
 - Have a plan & a kit
 - If you have a backup generator, test it, have enough fuel & test under load at least once a month
 - Always call if you have an outage, even if your neighbor has already called. The more people that call, it lets Pepco know how large the event is and where to start restoration efforts.
 - Want to set expectations - be prepared for 3 days. Previous survey showed majority of people expect power to be out for 8hrs after a big storm
 - During a storm, work with EOC to prioritize key locations
 - 442 assisted living properties. Less than 2% has back up generation to support 3 stages (heating/cooling/refrigeration)
 - Maintain a list of customers with medical needs. Updated once a year, requires drs signature. Doesn't mean they will be restored first. Info on the website
 - Priority list - hospitals, water treatment & nursing homes

MEMA Presentation

- Public Information sector - big focus on social media. Media follows on those channels, send out fewer press releases
- Private sector partnership - what can MEMA do to help them get back on their feet & what can the organization do to help them
- One of the first watch centers i the country to have civilian and National Guard watch together in the same room
- Nursing homes are required to have a plan but MEMA does not have the ability to tell them whether it is good enough. DHR has some authority, especially when it comes to hospitals but less so with nursing homes

- Info to share
 - What areas are the most susceptible?
 - What resources could the town be reasonably expected to supply
 - Keep devices charged before you lose power & have car chargers for those devices
 - MEMA has a mobile ap - provides warnings based on where they're located, it has a kit checklist that you can then create a shopping list from, contact info & then you can send an OK message to those peeps if you have to evacuate
 - Floodsmart.gov - can check flood maps and see where your property is
 - For notice events - 48-72 hrs out usually have a pretty good idea of where a storm will hit

City Brief

- Ron is working on scenario for active shooter scenario

County Brief

- Citizen Corps Meeting
- Interest in helping with shelter reviews - Andy & Claudine
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Street Festival

- Weather & delay reduced turnout but not bad overall
- Mostly brought handouts and not so many games
- Radio station was set up. People participating thought it was good for testing, but would like to have ore signage for next time

Trivia Night

- Next Tues is last Trivia Night. But will talk with owners about doing a special one

Articles

- Was able to get most but not all of the candidates. Not enough room to run in Nov issue
- Have about 500 words each month
- Run council members opinions about preparedness down the road. Potentially share those on the website

2016 Thoughts

- Preparedness Month
 - [FEMA Preparedness Month Toolkit](#)
 - *Red Cross Home Fire event - JK reached out to Wendi to what it would entail to organize.*

- *Great Shake Out - October 15* <http://www.shakeout.org/southeast/maryland/> Can inquire at the cluster office for the public schools. Have they ever heard of it. Tom will reach out.
 - *Assemble Landlord packets -*
 - TTX with City Department Heads
 - CERT Training
 - Camp In
 - Engaging with the Lifelong Takoma activities
 - Connecting to EF
- **Camp In**
 - What would it take to make happen?
 - Need to connect with existing group and then work with them to set time
 - FEMA has vetted materials we could use
 - If we do this, suggestion to loop in Village folk as well. Andy and Tom will discuss further
 - Suggestion to look at beginning in the new year
- **Training for Council**
 - Go over EOP for new members, quick review of one voice - Ron to do before a council meeting one night. Have about 30 mins
 - Visit to the EOC?
 - Review/refresh Council doc?
 - Concern about push for language skill support. Ask for help from council members, and ensure they are aware. What are they doing for their citizens in the way of language
 - Do they know where exits, AED, First aid kits are?
 - Receive CPR/AED training
 - What resources do other folks have? Skip, Chuck?
- **Guest Speakers**
 - Christine Cunningham, Director of Consumer Education & Advocacy Unit at the Maryland Insurance Administration