

Emergency Preparedness Committee (EPC) City of Takoma Park

Meeting—Aug 24, 2017: Hydrangea Room // 7-8.30 pm.

AGENDA

Issue/ item	Lead person	Estimated Time	Hour Begin
Welcome & overview	Claudine Schweber	5 min	
EPC Web Page: content, design, video, etc	Jeremy Dickey & EPC	30	7.05
City, County updates	Ron Hardy	5	7.35
Emergency Prep Survey of TPK residents: <u>content areas</u> , format. Deadline?	Ron Hardy, Claudine Schweber	10	7.40
Outreach: updates; Takoma radio	ALL	10	7.50
Updating the Montg. Cnty Emergency Operations:--volunteer items, content. Deadline?	Ron Hardy, ALL	10	8
Folk Festival –materials, staffing, etc; and Preparedness month	Ron Hardy,	10	8.10
Other	ALL	10	8.20

Next Meeting: September 28 , Thursday 7pm

Emergency preparedness links:

America's PrepareAthon! ----is an opportunity for individuals, organizations, and communities to prepare for specific hazards through group discussions, drills, and exercises. This link will give you information about hazards which can affect your community and ways you can take action to prepare and participate. <https://community.fema.gov/take-action/hazards>

MADRA: Mid-Atlantic Disaster Recovery Association -- <http://www.madra.org/> . Meets quarterly

Training:

- Virginia Dept of Emergency Management: <http://www.vaemergency.com/em/training>
- Maryland Emergency Management Agency - <http://www.mema.state.md.us/calendar/index.asp>
- Federal Emergency Management Agency- <http://training.fema.gov/is/crslist.asp?page=all>
- International Federation of the Red Cross - <https://ifrc.csod.com/client/ifrc/default.aspx>
- Disasterready.org - <http://www.disasterready.org>

Meeting Minutes:

- City, County updates (Ron Hardy)—An “All Hazards” plan to be reviewed and updated for city departments; Ron will be doing 3 brief preparedness segments for Takoma TV, in keeping with the forthcoming September Preparedness Month events. So far, includes survival areas such as food (make sure canned food contains water), power outages (e.g. working lanterns, contacts), etc. Suggestions to Ron Hardy directly.
- Emergency Preparedness Survey: plan is to include survey in the webpage. Discussion involved issues re types of Questions-content & format; pilot testing; and being able to identify responses by ward. Suggested using FEMA questions as a basis and applying to Takoma Park (since these have been vetted).
- TP Folk Festival, Sept 10: EPC members who are available should sign up on Doodle site; Claudine Schweber to send finale to all.
- Outreach (ALL): monthly column in Takoma Newsletter; Takoma radio monthly participation on Eric Bond’s Talk of Takoma (Claudine); participation at varied Takoma Park events including materials distribution (Folk Festival, National Night Out, varied Sept Preparedness activities, periodically sharing information with list serves. Action: follow up on additional possibilities, such as PSAs with Council members; Takoma Park “Emergency Help” brochure/flyer; Takoma radio.
- Web Page: group photo taken for web site; also looked at the EPC page and the TPK Police page for ideas. Recommendations: pictures, boxes with links to information, graphics→ limit text; ‘hot buttons’ with content such as ‘make a plan’ with info, emergency kit; use examples of specific emergencies in Takoma Park with photos such as 2010 metro crash, tornado, gas explosion (Sickler, at site where Cheesecake place is now); ‘now is not the time’ clips (e.g., I should have thought of this earlier, now there’s an emergency). Action: send suggestions to Ron by Sept 28 mtg.
- Review of Takoma Park emergency plan and Montgomery County draft plan—check for what can be updated, changed or eliminated. i.e. use of volunteers. Action: feedback to Ron by November 2017.
- Safety: Tom Horne pointed out that a popular small fire proof safe will likely not conform to current requirements (many appear to follow old regs). Check out specs and warn others.