

**City of Takoma Park
Emergency Preparedness Committee Meeting
January 22nd, 2015 7:00-8:30pm Hydrangea Room**

	Item	Who	Time	Hr	JK Notes
1.	Welcome	Jenny	10 min	7:10	Oct mins, review agenda, welcome Khadene
2.	City Brief	Ron	15 min	7:25	Council TTX, Energy wksp
3.	2014 Achievements	Jenny	20 min	7:45	
4.	2015 Look Ahead	Jenny	20 min	8:05	Agenda, speakers,sub coms
5.	Articles	Claudine	15 min	8:20	
6.	Building Museum Exhibit	Claudine	10 min	8:30	kit

Next Meeting:

- Thursday, February 26

Links to training

- Virginia Department of Emergency Management - <http://www.vaemergency.com/em/training>
- Maryland Emergency Management Agency - <http://www.mema.state.md.us/calendar/index.asp>
- Federal Emergency Management Agency - <http://training.fema.gov/is/crslist.asp?page=all>

Event Calendar

- Prescription Take Back Day - Saturday April 26, 10:00am-2:00pm
- Celebrate Takoma - Sunday May 17, 11:00am-4:00pm
- Jazz Festival - Sunday June 7, 11:00am-6:00pm
- National Night Out - Tuesday August 4, 6:00pm-9:00pm
- Folk Festival - Sunday September 6, 10:30am-6:30pm
- Street Festival - Sunday October 4, 10:00am-5:00pm

Attendance:

- Ron Hardy, Claudine Schweber, Andy Kelemen, Kathe, Jenny Kurtinitis, Chief Goldberg
- Guests: Fred Levinson, Paul Allen
- Absent: Tom Horne, Patrick Kimvilakani, Jim Stoddard , Herma Percy

Oct Minutes - approved. Andy moved, Claudine second,

City Brief

- Roughly 600 enrolled in Takoma Alert. Met with counterparts to discuss what was/wasn't working
- Employee Alert pushed out - 10% employees
- Dept Head brief - tornado TTX today, will run for Council on Monday. Received positive feedback. Building upon work from last year of speaking with each about specific roles, exercise brought them together to discuss
- Suzy is working on updating City snow policies.
- City Alerts via website - Takoma Alert, Cathy Plevy's alerts - local crime, traffic stats. City uses Mail Chimp - would be great to have a flyer to hand out about both

2014 Achievements

-

2015 Look Ahead

- finding out which rooms have emergency power. Building shut down to test electricity
- Active shooter training?
- staff are trained but there are no placards with guidance in case people have to shelter in place
- community meet and greet to talk about what we do and recruit people to support sub committees
- local promotion of events/activities via list serves
- Tom - FEMA list of things they focus on by calendar

Articles

- ran out of time

Building Museum Exhibit

- kits available in March for free, first come, first serve, afterwards \$250.
- how to utilize for our outreach?
- library exhibit

Youth Follow Up

- FEMA materials in preparation for the holiday?
- Early start on summer programs next year? Resources at Emmitsburg Library?

- Suggestion to utilize tv or computers? For example possibly getting a classroom at the folk festival and put videos/etc on a loop
- Video production - Blair video program, Takoma program, Docs in Progress, Scouts
- Meet with Rec to see how to best engage - posting things, sharing flyers, presentations
- Private schools
- Some way to utilize presentation and question game

Exercise Sub-Committee

- Sub-committee to develop exercises for staff, potentially engage community. Has one TTX ready but has not run it
- Andy volunteers