

**City of Takoma Park
Emergency Preparedness Committee Meeting
July 23rd, 2015 7:00-8:30pm Hydrangea Room**

	Item	Who	Time	Hr	JK Notes
1.	Welcome	Jenny	5 min	7:05	review agenda
2.	<i>Sub-committee Reports</i>				
	a. City Brief	Ron	15 min	7:20	
	b. County Brief	Jenny	5 min	7:25	
	c. Articles	Claudine	5 min	7:30	
3.	National Night Out Prep	Jenny	20 min	7:50	
4.	Preparedness Month Planning	Jenny	35 min	8:25	
5.	New Business?	Open	5 min	8:30	

Next Meeting:

- Thursday, August 27

Links to training

- Virginia Department of Emergency Management - <http://www.vaemergency.com/em/training>
- Maryland Emergency Management Agency - <http://www.mema.state.md.us/calendar/index.asp>
- Federal Emergency Management Agency - <http://training.fema.gov/is/crslist.asp?page=all>
- International Federation of the Red Cross - <https://ifrc.csod.com/client/ifrc/default.aspx>
- Disasterready.org - <http://www.disasterready.org>

Event Calendar

- National Night Out - Tuesday August 4, 6:00pm-9:00pm
- Folk Festival - Sunday September 20, 10:30am-6:30pm
- Street Festival - Sunday October 4, 10:00am-5:00pm
- Lifelong Takoma Day - Saturday October 10, 10:00am-5:00pm

Attendance:

- AndyKelemen, Jenny Kurtinitis, Ron Hardy, Claudine Schweber, Rebecca Chestnut, Tom Horne, Kathe Quinn
- Guest: Fred Levinson
- Absent: Joe Cornona, Herma Percy, Kamelah Jefferson

City Brief

- Apartment outreach - has dates for extensive list. Tenant Rights, Elections, Preparedness & Public Works will all be there. end of August & into Sept. Andy asked if Ron will promote building plan? No focus will be on personal preparedness.
- City is working with contractor on a new web page. **What do we want to see on the EPC page?**
- THIRA - train derailment & gas explosion - command coordination at the scene, interoperability, and neighborhood support, setting up a joint command. Sticking with those for now.

County Brief

- NA

Articles

- Quick "Did you know". Short and sweet info

National Night Out

- Check with Kameelah re: radios
- Workers: Claudine, Andy, Fred, Ron

Preparedness Month Planning

- *2014 Activities*
 - Council Presentations – general prep, terrorism, elderly, youth, pets
 - PSAs on Takoma Cable
 - Sept Article connected to kit list and promo of Ace discount
 - Folk Festival table
- *Purpose* - focus on citizen preparedness - further define
 - Look at 3 buckets - **general preparedness**
 - City employee preparedness
 - Citizen preparedness
 - Training
 - From April - Citizen most popular among attendees - focusing on seniors and youth
 - How to utilize the media? Some kind of insert for the newsletter
- *2015 Options* - [FEMA Preparedness Month Toolkit](#)

- Council Presentation - at beginning to kick off, paired w Proclamation, Sept 8 for brief out
- City Proclamation
- Emergency Kit/Discounts at local businesses - Radio Shack battery and flashlight give away. Ron to edit doc, general promotion of specials since at least 1 item is typically included
- Folk Festival - Sept 20
 - Partner with radio group to deliver messages to out of state contact - JK email Tom to confirm
 - f/u re: radios
 - Sign up
 - FEMA Corps - JK & RH to ID contact and see if they could come to each
- Emergency Preparedness Trivia Night at Olive Lounge/Republic/Busboys/Kin Da
 - Prizes - headlamps?
 - Patrick?
- Update website – fun facts
- Apartment outreach - Ron to set up tables at apartment buildings and talk to folks on their way home - Ron is doing, see above
- *Red Cross Home Fire event - JK to contact Wendi and see about organizing and what that would entail. If we don't do, JK figure out who contact is if someone wants more info.*
- *Great Shake Out - October 15 <http://www.shakeout.org/southeast/maryland/> Can inquire at the cluster office for the public schools. Have they ever heard of it. Tom will reach out.*
- *Assemble Landlord packets -*
- Speaker Series
 - Ron to reach out to Pepco - Sept 24. Ron to see if Azalea Room is available. Oct 22 is back up. Will also see if Edward from MEMA can come
- ~~TTX with City Department Heads~~
- ~~CERT Training~~
- ~~Camp In~~
- Engaging with the Lifelong Takoma activities
- Connecting to EF

Event Planning Tracker

- *City Alerts via website - Takoma Alert, Cathy Plevy's alerts - local crime, traffic stats. City uses Mail Chimp - would be great to have a flyer to hand out about both*
- *Event Upcoming Dates*
 - ~~Celebrate Takoma - April~~
 - ~~Jazz Fest - April?~~
 - National Night Out – July
 - Folk Festival – August

- Street Festival – September