

City of Takoma Park -- Façade Advisory Board
Regular Meeting Minutes
September 12, 2017

The City of Takoma Park Façade Advisory Board met on Tuesday, September 12, 2017 at the Takoma Park Community Center, 7500 Maple Avenue, Takoma Park Maryland.

Members Present: Jim DiLuigi, Lucy Moore, Lorraine Pearsall, Eric Sepler
Members Absent: William Fischer, Anne Fothergill, Malcolm Williams
Staff Present: Roz Grigsby
Visitors: John Mangan

1.

2. Call to Order

The meeting was called to order at 6:30 p.m.

3. Concept Review: 7322 Carroll Avenue – John Mangan

John Mangan presented a proposal for an emergency façade stabilization project for 7322 Carroll Avenue, the future location of MAD Fitness. Currently the pediment is leaning over the sidewalk. The proposed project is to install tie rods and collar ties, extended from new exterior plates to truss. The installation of the new business sign will likely cover the plates.

The Takoma Park Façade Advisory Board passed the following resolution:

The Board voted to approve the proposal as presented to preserve the historic character of the building with no interference with the historic details of the building. Board members will attempt to get HPC staff on site to expedite the process.

4. Minutes of July meeting

The minutes were amended and approved with the following change (in italics):

Members of the Façade Advisory Board reviewed the location of the fence on the subject property, reviewed pictures of the structure, *inquired whether the applicant had informed the adjacent neighbor on Eastern Avenue, and reminded the applicant of the requirement for listing neighbors for notification.*

5. Discussion of City Code

Staff presented proposed revisions for the City guide that governs the Façade Advisory Board. Currently, Takoma Park Municipal Code, Chapter 8.40 details the establishment of the committee, the rules by which it operates, and the standards to be used. The City has moved to put all committee details in Chapter 2.16, so the proposal is to move 8.40, Article 1, “Façade Advisory Board” to Chapter 2.16, with the adopted formatting. Chapter 8.40, Article 2, “Standards,” will be edited to highlight that the City follows Montgomery County code regulations. Staff will return with a clean version for discussion at the November FAB meeting.

6. Adjourn

The meeting was adjourned.

Rosalind Grigsby, staff

Lucy Moore, Chair