

City of Takoma Park

Housing & Community Development

Telephone: (301) 891-7119
Fax: (301) 270-4568



7500 Maple Avenue
Takoma Park, MD 20912

January 10, 2018

Mr. William Kirwan
Historic Preservation Commission
8787 Georgia Avenue
Silver Spring, MD 20910

RE: 7034 Carroll Avenue, Takoma Park, Maryland

Dear Mr. Kirwan,

The Takoma Park Façade Advisory Board met on January 9, 2018, to review the design proposal for 7034 Carroll Avenue, Takoma Park, Maryland. The proposal is to be considered by the Historic Preservation Commission.

The property owner, John Mangan, presented the proposal for new signage for his business, Mangan Architects, at 7034 Carroll Avenue. The proposal is for a new exterior, free-standing wood and plastic sign to be constructed in the front yard of the property.

The Takoma Park Façade Advisory Board passed the following resolution:

The Board voted to approve the sign proposal as presented (details attached).

Thank you for the efforts of the Commission to preserve the unique architectural character of our historic business district. If you have questions regarding the Board's action, please call me at 301-891-7205.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rosalind Gungit".

Community Development Manager



HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Email: jmangan@mangangroup.com Contact Person: John Mangan
Tax Account No.:
Name of Property Owner: Carroll Ave Properties
Address: 7034 Carroll Ave Takoma Park MD 20912
Contractor:
Contractor Registration No.:
Agent for Owner: John Mangan, AIA

LOCATION OF BUILDING/PREMISE

House Number: 7034 Street: Carroll Ave
Town/City: Takoma Park Nearest Cross Street: Westmoreland
Lot: 26 Block: Subdivision: 0025
Liber: Folio: Parcel:

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE: Construct, Extend, Alter/Renovate, Move, Install, Wreck/Raze, Revision, Repair, Revocable
CHECK ALL APPLICABLE: A/C, Slab, Room Addition, Porch, Deck, Shed, Solar, Fireplace, Woodburning Stove, Single Family exterior sign, Fence/Wall, Other:
1B. Construction cost estimate: \$ 100.00
1C. If this is a revision of a previously approved active permit, see Permit #

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other:
2B. Type of water supply: 01 WSSC 02 Well 03 Other:

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height feet inches
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Signature of owner or authorized agent Date

Approved: For Chairperson, Historic Preservation Commission
Disapproved: Signature: Date:
Application/Permit No.: Date Filed: Date Issued:

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. **WRITTEN DESCRIPTION OF PROJECT**

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

There is no existing structure. This application is for an exterior wood sign. The sign will be constructed in a small mulched front yard.

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

The proposed work is a new exterior wood and plastic sign. It will be a smaller version of an existing non-historic sign in the same location.

2. **SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. **PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. *Schematic construction plans*, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. **MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. **PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. **TREE SURVEY**

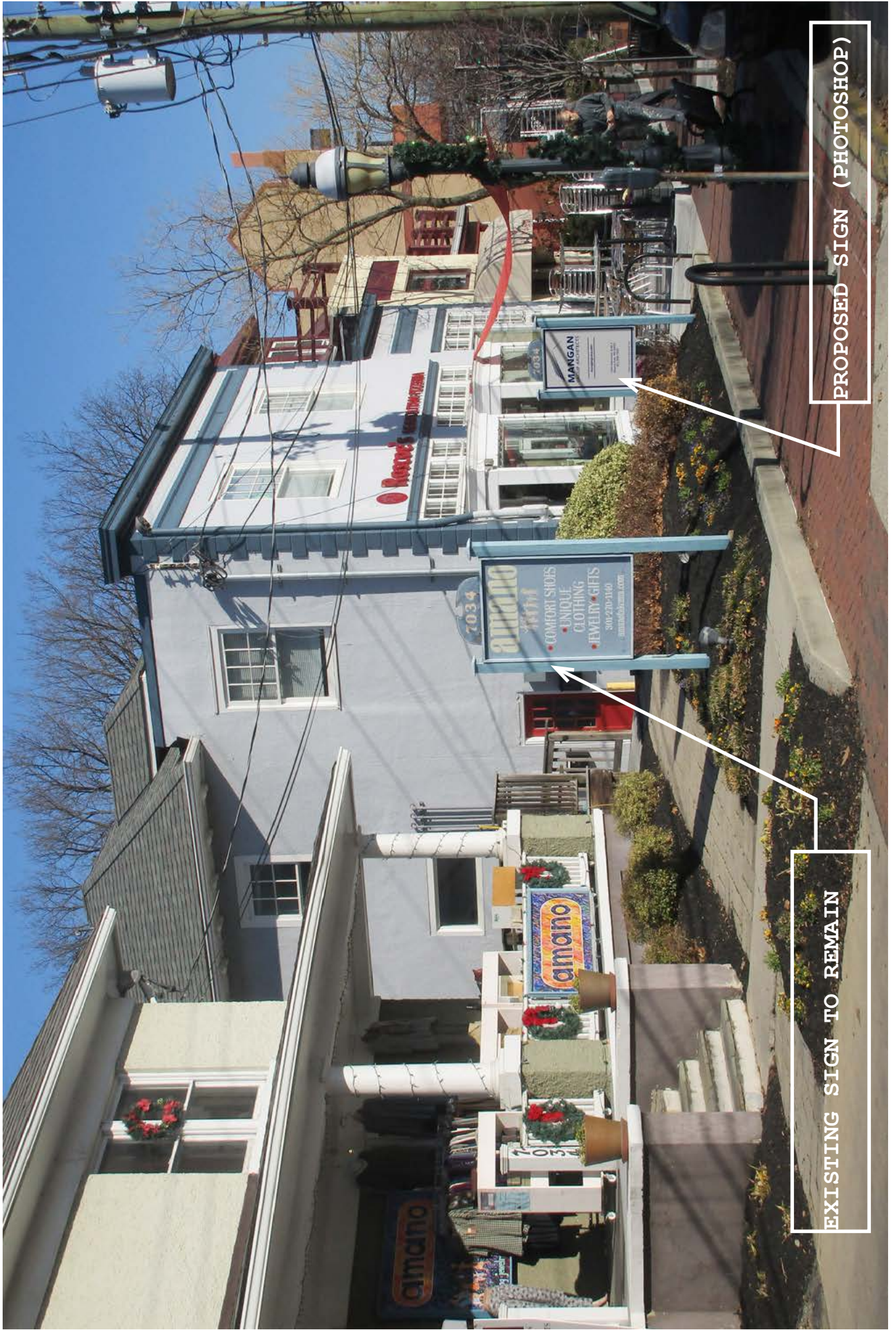
If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. **ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question.

PLAT OR SITE PLAN GOES HERE

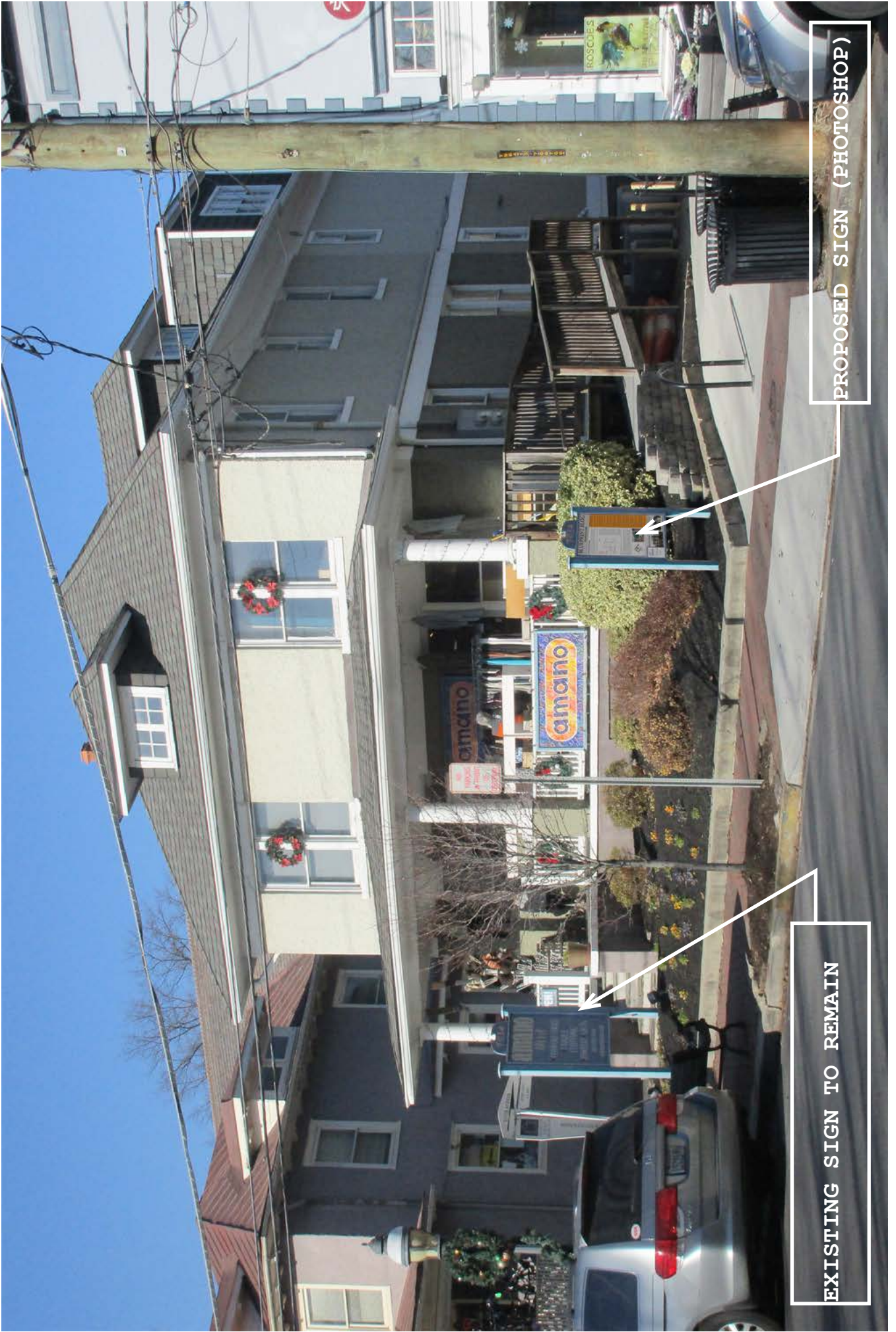
PROPOSED SIGN



PROPOSED SIGN (PHOTOSHOP)

EXISTING SIGN TO REMAIN

PROPOSED SIGN

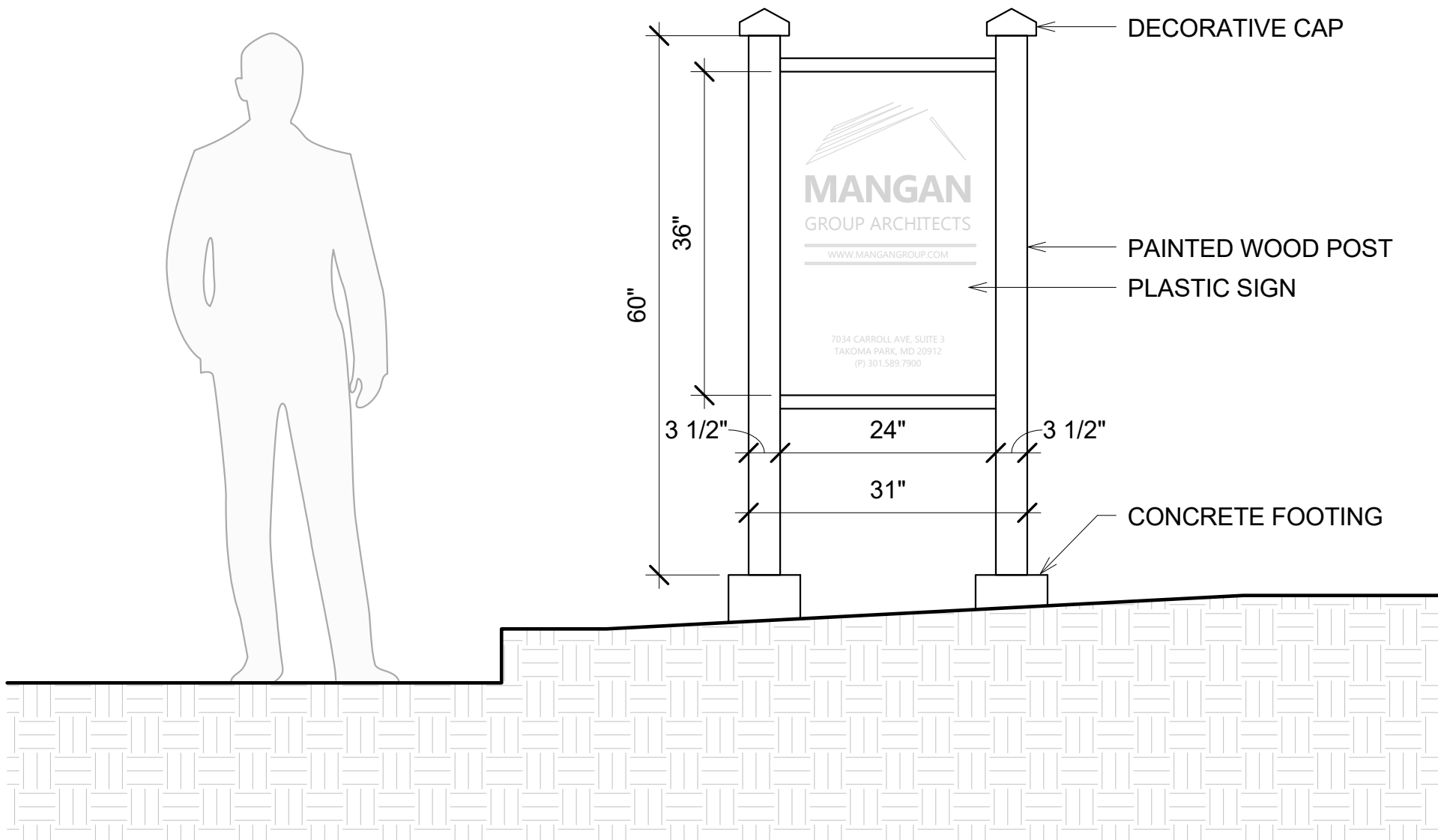


PROPOSED SIGN (PHOTOSHOP)

EXISTING SIGN TO REMAIN

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

Owner's mailing address Carroll Ave Properties LLC 7034 Carroll Ave Suite 3 Takoma Park, MD 20912	Owner's Agent's mailing address John Mangan, AIA Mangan Group Architects 7034 Carroll Ave Suite 3 Takoma Park, MD 20912
Adjacent and confronting Property Owners mailing addresses	
Carroll Ave Properties LLC 7034 Carroll Ave Suite 3 Takoma Park, MD 20912	Norman Bernhardt 6008 Bryn Wawr Ave Glen Echo, MD 20812
Carroll Ave Properties 7040 Carroll Ave Takoma Park, MD 20912	Norman Bernhardt 7030 Carroll Ave Takoma Park, MD 20912



PROPOSED STREET SIGN FOR MANGAN GROUP ARCHITECTS
AT 7034 CARROLL AVE