

City of Takoma Park, Maryland
GRANTS REVIEW COMMITTEE
AGENDA

DATE: Thursday, January 18, 2018
TIME: 7:30 p.m. to 9:00 p.m.
LOCATION: Takoma Park Community Center-Sam Abbott Citizen's Center
Hydrangea Room, 7500 Maple Avenue, Takoma Park

1. Call to Order
2. Welcome and Introductions
3. Adoption of Minutes – June 1, 2017
4. Officer Elections
5. Review FY19 Community Grants Program Proposed Schedule (attached)
 - a) Poll for ideal day of the week/time for Committee meetings
6. FY19 Community Grants Cycle
 - a) Review Program Guidelines (attached)
 - b) Review Marketing Language (attached)
 - c) Review Draft Preliminary Application and Review Criteria (attached)
 - d) Review Draft Grant Application Form
 - e) Review Draft Scoring Rubric for Application
 - f) Identification of Potential Applicants
 - g) Recommendations for Outreach and Promotion
7. Review of Tentative Agenda for the Next Committee Meeting
8. Adjourn

Notice of ADA Compliance

The City of Takoma Park is committed to ensuring that individuals with disabilities are able to fully participate in all public meetings. Please contact the Housing and Community Development Department at (301) 891-7217 or (800) 735-2258 TTY/Voice if you plan to attend a Grants Review Committee meeting and wish to receive auxiliary aids, services, or other accommodations.