The meeting was opened at 6:40 p.m and items were discussed as follows:

1. The Commissioners discussed issues related to the present Tree Commission vacancy on as follows:
   a. It was recognized that, in accordance with Section 1.a. of the Commission’s By-Laws, the Commissioners recognized that Melanie Fosnaught is now the Commission’s Vice Chair and Carol Hotton is now its Chair.
   b. It was decided that the current system of changing secretaries every month was too confusing. The Commission proposed to amend the bylaws so that each Secretary was to serve a one year term, from Oct 1 – Sept 30 of the following year. If the Secretary is not present at a particular meeting, the Chair will choose an alternate. Betsy Strickler would act as Secretary of the Commission for the remainder of her current term.
   c. The Commissioners agreed that it would be desirable to increase ward diversity in new appointments to the Commission if possible.

2. The Commission then discussed what they hoped to accomplish in the coming year, including the following:
   a. Creating one or more public service announcements to be shown on the Takoma Park cable station concerning (a) the importance of watering trees and, perhaps, (b) the importance of clearing ivy and other vines off of trees.
   b. Participating in the annual Arbor Day program by
      i. Assisting the City Arborist with the annual tree sapling giveaway;
      ii. Preparing displays such as the guess-the-tree game created by Melanie Fosnaught, and perhaps a map showing the loss of tree cover over time.
   c. Participating in the Takoma Park Fourth of July parade; and
   d. Participating in the Takoma Park Street Festival and Folk Festival; and
e. Publicizing or participating in the Native Seed collection program.

The meeting was adjourned at approximately 7:15.