

Commission Meeting Minutes
City of Takoma Park
May 11, 2021

The meeting convened remotely at 7:00 PM on May 11, 2021.

Attendees: Commissioners Carol Hotton, Chair (Ward 3), Nancy Cohen, Secretary (Ward 1), Bart Sheard (Ward 3), James Woodworth (Ward 2), Marty Frye (Urban Forest Manager) and David Eubanks (Deputy Director DPW)

1. The Minutes from the April 13, 2021 meeting were approved (4-0) as revised on a motion by Carol Hotton, seconded by James Woodworth. .
2. Public Comment: None
3. Urban Forest Manager Report (Marty Frye):
 - During the last several weeks there has been a bumper crop of permit request for tree removals. No appeals have been received on permits issued.
 - The Plant a Tree residential planting has begun and appears to be well received by residents. Arbor Landscapers is doing the installing. The number of Spring 2021 plantings by Ward is as follows: Ward 1- 25; Ward 2 - 18, Ward 3 – 15, Ward 4 – 4, Ward 5 – 4 and Ward 6 – 3. Total plantings is 69.
 - The Spring 2021 public spacing planting by Wards is as follows: Ward 2 – 9, Ward 3 – 1, Ward 4 – 28, and Ward 6 – 25 for a total of 63 plantings (does not include replacement plantings).
 - The new portals for submitting applications for permits was presented to Council.
 - A presentation will be made to Council next week on the urban forest canopy resolution.
4. Discussion of proposed revisions of Title 2.16 (Tree Commission): The Commission members discussed the proposed revisions as drafted by Carol Hotton. The Commissioners discussed increasing the size of the Tree Commission membership to include a representative from each Ward and one member from at-large and that the minimum number of Commissioners hearing an Appeal be five(5). Ms. Hotton agreed to incorporate these recommendations before forwarding the proposed revision to the Council sub-committee reviewing City commissions and committees.
5. The Commission will meet April 20, 2021 at 7:00pm first in an open session before adjourning to a close session to discuss with Mike Rynd the correspondence from Emanuel Wagner, Boys Avenue regarding Decision and Final Order of the Tree Commission on Case 2020-

The meeting adjourned at 8:21 pm.

Nancy Cohen
Secretary