

# CITY OF TAKOMA PARK, MARYLAND

## TREE COMMISSION MEETING

Wednesday, June 8, 2022

7:00 PM – on Zoom

### MEETING MINUTES

**ATTENDEES:** Meipo Martin, Ward 2; Paul Obrien, Ward 4; Bart Sheard, Ward 3; Gorky Villa, Ward 2; Marty Frye, Urban Forest Manager

1. Approval of Meeting Minutes for May meeting (Bart Sheard)
  - Approved minutes submitted to Jessie Carpenter DATE?
2. Public Comments – none.
3. Urban Forest Manager report (Marty Frye)
  - Intern, Nina, started last week.
  - Working on an overhaul of the Urban Forestry webpage, expanding on topics and details with intern's help
  - Also using intern's help to take inventory of plantable locations in the City. Will conduct targeted surveys, particularly in Wards 4 and 6, to collect data by walking every street in the next 6 months.
  - Outreach for future tree planting programs, especially private property planting program
  - Shared a draft of the Urban Forest Master Plan with Tree Commission for comment. Will present the final version to City Council the following week.
  - Request for proposal
    - Expand tree planting: Free trees to selected sites with onsite consultation
    - Plant 150 trees/ year on private properties, using contractor help
    - Everyone may apply – commercial private properties and homeowners alike
  - No permit appeals pending.
  - No further updates on ongoing development projects that involve tree-replanting.
4. Tree Commission webpage
  - Marty conferred with City Clerk, Jessie Carpenter re subject. Jesse said that City of Takoma Park should be responsible for maintaining the Tree Commission webpage.
  - UFM reminded Tree Commissioners that the “educational role of Tree Commission” as written on the Tree Commission webpage is not in the City Code. Commissioners concurred. The source of that language is unknown.
  - There are educational resources on the Tree Commission webpage that are duplicated elsewhere on the City website. These materials are not within the purview of the Tree Commission.

- Tree Commissioners will have to work out an agreement on the goals and objectives of the Tree Commission webpage and send them to City Clerk, who will work out the details of the webpage with UFM.
  - Tree Commissioners are to review the Tree Commission webpage and send comments to Bart Sheard, who will compile a document to send to City Clerk in order to update and streamline Tree Commission webpage.
5. Agenda item regarding Spotted Lanternfly is moved to agenda for the next Tree Commission meeting.
  6. Motion to suspend Tree Commission monthly meetings until the month of September. -- Passed

ADJOURN: approximately 8:15 PM