



City of Takoma Park, Maryland

NOMINATING CAUCUS

Tuesday, September 12, 2017

7:30 p.m. – Auditorium

Takoma Park Community Center – Sam Abbott Citizens' Center

7500 Maple Avenue, Takoma Park, MD

AGENDA

- 1. Call to Order (7:30 p.m.)**
- 2. Statement of Purpose and Order of Procedure**
- 3. Selection of Secretary for the Meeting**
The Chair will request a motion to select Brian Ernst as secretary for the meeting. Mr. Ernst is the Chair of the Board of Elections.
- 4. Nomination of Candidates for City Council in the Following Order:**

Ward 4, Ward 2, Ward 1, Ward 3, Ward 5, Ward 6
- 5. Nomination of Candidates for the Office of Mayor**
- 6. Special Non-Partisan Brief Announcements (Election Forums, Voter Registration Events, etc.)**
- 7. Adjournment – Motion to Adjourn**

(See notes to participants on the back of this form.)

ADA Compliance Notice

The City of Takoma Park is committed to ensuring that individuals with disabilities are able to fully participate in public meetings. Anyone planning to attend a City of Takoma Park public meeting or public hearing, and who wishes to receive auxiliary aids, services, or accommodations is invited to contact Jason Damweber, Deputy City Manager, at 301-891-7202 or JasonD@takomaparkmd.gov at least 48 hours in advance.

SEPTEMBER 12, 2017 - NOMINATING CAUCUS

NOTES TO PARTICIPANTS

The purpose of this meeting is to nominate candidates for the office of mayor and for the office of city councilmember for each of the six wards.

In order to expedite the meeting, please observe the following:

- 1. Arrive early enough to check your registered voter status at the check-in table and receive credentials to participate in the meeting. The table will open at 6:30 p.m. You will be asked to state your name, address, and month and day of birth. If you are not yet registered to vote, you may register at this time.**
- 2. You will be presented a confirmation card with your ward number as verification that you have pre-checked your registration and are eligible to place a name in nomination or second a nomination.**
- 3. If you are nominating or seconding the nomination of a candidate for mayor, you must be a registered voter at an address in the City of Takoma Park.**
- 4. If you are nominating or seconding the nomination of a candidate for city council, you must be a registered voter at an address in his or her ward.**
- 5. Write your name and address on the back of your confirmation card if you will nominate or second a nomination.**
- 6. Use the microphone at the podium when you speak. Give your confirmation card to the meeting secretary.**
- 7. State your name and address before speaking. Please limit your remarks to three (3) minutes.**
- 8. Participation is limited to voters of the city, and in the case of council nominations, to voters of the ward from which the councilmember is nominated.**