



Takoma Park City Council Meeting – June 15, 2016 Agenda Item 4 – SUPPLEMENTAL INFORMATION

Voting Session

Resolution adopting new guidelines for the following program: Community Partnerships

Recommended Council Action

Adopt Resolution with amended attachment if \$45,000 is desired to go to the Lunch and Learn program for its session running from June 27 through August 5, 2016.

Context with Key Issues

The FY 17 set aside for Lunch and Learn is changed from \$25,000 to \$45,000. There is not sufficient time to go through the Request for Proposal process for the Community Partnership program given the short time before the Lunch and Learn program will begin and end.

Council Priority

Livable Community for All, Environmentally Sustainable Community, Advance Economic Development Efforts

Environmental Impact of Action

N/A

Fiscal Impact of Action

None – Funds are included in the FY17 Adopted Budget. There may be a need to transfer some of the funds between categories during the budget amendment process.

Attachments and Links

- Resolution Establishing Guidelines for Community Partners Program
- Program Summary: Community Partners Program

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2016-

ESTABLISHING GUIDELINES FOR COMMUNITY PARTNERS PROGRAM

WHEREAS, the Council recognizes the contributions made by local organizations, service providers and others to create the vibrant and sustainable community that is Takoma Park; and

WHEREAS, the Council values the partnerships it has developed over time with many of these entities; and

WHEREAS, the Council has endorsed the establishment of a Community Partners program designed to provide new and ongoing opportunities for organizations to partner on a contractual basis with the City to provide a variety of programs and services; and

WHEREAS, the focus of the Community Partners program is the expansion and enhancement of the programs and services offered by the City; and

WHEREAS, the Council has endorsed the funding parameters generally described in the accompanying attachment and identified as Program Summary: Community Partners Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT the Community Partners Program, described in the accompanying program summary, is approved effective July 1, 2016.

Adopted this ___ day of _____, 2016.

Attest:

Jessie Carpenter, CMC
City Clerk

**PROGRAM SUMMARY:
Community Partners Program**

<p>Purpose</p> <p>Council Priority</p> <p>Eligible Projects</p> <p>Award Process</p>	<p>To provide services that augment but do not duplicate existing City programming, advance Council priorities, and provide residents with support and resources needed to meet fundamental human needs.</p> <p>Advance Economic Development Efforts Environmental Sustainable Community Livable Community for All</p> <p>Ongoing programs which supplement existing city services and programs, advance Council priorities, provide basic human needs and services, engage families and youth. Examples include: Food Pantry / Food Distribution, Mentoring Programs, Afterschool or Summer Enrichment Programs, Community Organizing, Environmental Sustainability Initiatives, Classes for Disadvantaged Populations, Support Services for Seniors, Job Ready Training, etc.</p> <p>Competitive Request for Proposals process with solicitations issued with specific scopes of services and deliverables developed by staff to address programming needs. Proposals reviewed by staff with recommendations forwarded to Council for final review and award of contract.</p>
<p>Funding Structure</p> <p>Recommended Funding Level</p> <p> </p> <p> </p> <p>Term of Award</p>	<p>Competitive Procurement - Contract for Services</p> <p>Total FY17 Budget - \$160,000*</p> <p>Unallocated Funds for Contracts - \$100,000<u>\$80,000</u></p> <p>MANUP FY17 set aside - \$35,000</p> <p>Lunch and Learn FY17 set aside - \$25,000<u>\$45,000</u></p> <p>Maximum 36 month contract with renewal options</p>
<p>Targeted Beneficiaries</p> <p>Residency Requirements</p> <p>Eligible Applicants</p>	<p>Low and moderate income individuals and households</p> <p>75% Takoma Park Residents</p> <p>501(3) organizations recognized by the IRS</p> <p>Entities in Good Standing with the State of MD</p> <p>Sole Proprietors</p>