



Takoma Park City Council Meeting – July 27, 2016 Agenda Item 4 – Revised Ordinance

Voting Session

Second Reading Ordinance Adopting Fiscal Year 2017 Budget Amendment No. 1

Recommended Council Action

Adopt Ordinance at second reading.

Context with Key Issues

The Fiscal Year (FY) 2017 Budget was adopted by the City Council on May 18, 2016. Between the time of adoption in May and the end of FY 2016 on June 30, 2016, a number of projects or purchases were expected to have been completed by June 30, but were not. The funds for those projects or purchases need to be carried over and appropriated to the new fiscal year budget so they may be expended.

Items needing a carryover of funds are:

- Awards to the winning neighborhoods of the Neighborhood Energy Challenge for projects not yet identified by the neighborhoods (\$6,500)
- Concept design work for the Library project (\$29,750)
- Cable Capital Grant funded projects: Server Room Renovation (\$54,000), LiveShot Equipment and Tent (\$10,000), and Auditorium Sound and P.A. System upgrade (\$75,000)
- Furniture (\$2,500) and scanning services (\$8,000) for the City Clerk's office
- Public art projects (\$35,800): Ward 2 mural, Ward 5 media project, and Crossroads Green Space solicitation
- Ethan Allen Gateway design work (\$23,270)
- An exhibit hanging system (\$1,500) and the Old Town tree box fencing (\$12,288) that were subject to delivery delays
- Community grants to CHEER and the New Hampshire Gardens Citizen Association (\$19,569)
- Rental registration and licensing system upgrade (\$12,000)
- Takoma Junction redevelopment legal fees (\$18,539)

Proposed Amendment to the Budget Amendment Ordinance at Second Reading

The City Council has been informed that the Takoma Park Folk Festival will not take place in 2016. The Folk Festival had been allocated \$15,000 in the FY 2017 budget. A letter from the President and Chair of the Folk Festival asks that \$5,000 of the funds be able to be used for planning for a 2017 festival, but releases \$10,000 back to the City.

The Old Town Business Association is planning to have a smaller "Folk on the Street" celebration on the date originally planned for the Folk Festival, September 11. The Executive Director requests \$7,500 from the City to help pay for that event. This budget amendment includes a transfer of \$7,500 from the Folk Festival to the Folk on the Street celebration.

Council Priority

Fiscally Sustainable Government

Environmental Impact of Action

No impact

Fiscal Impact of Action

The carry over projects were previously approved by the City Council at these levels, so there is no financial impact. The release of \$10,000 from the Folk Festival and the transfer of \$7,500 of that to the Folk in the Street celebration leaves \$2,500 in the Community Festivals account for a to-be-determined use.

Attachments and Links

- Draft Ordinance
- Letter from Colleen Clay, Takoma Park Folk Festival
- Email from Laura Barclay, Old Town Business Association

>>> Laura Barclay <laura@mainstreettakoma.org> 7/12/2016 8:46 AM >>>
Dear City Council,

The cancellation of this year's Folk Festival represents an opportunity for the OTBA to redirect the thousands of people that typically visit Takoma Park each September for folk music to the Takoma commercial district. We are proposing to take the Folk Fest date (9/11) and offer a day of folk music at the Gazebo. This is proposed as a one time event in the absence of the Folk Festival to keep the tradition going and capture a portion of the annual audience.

I propose closing Carroll from Westmoreland to Victory Tower driveway to allow people to flow from the Gazebo patio into the street (but could still do it without street closures, if necessary). No craft vendors, just music and I will ask the businesses to step up with other ideas to appeal to visitors and take advantage of the foot traffic. I am working with Folk Festival music coordinator, David Eisner, to schedule 7 of the 25 bands that already committed to playing at the Folk Festival.

Since there is \$15K from the City of TP that was to be given to the Folk Fest which is not being used, I am proposing that the City redirect the following for this event to OTBA:

Sound + Backline+ Music coordination: \$3,000

Musicians \$1,500

Promo \$1,000 (posters, design, paid promotion)

Chairs and picnic blankets: \$750

MoCo Gazebo Permit: \$250

Moonbounce (?): \$500

Day of Labor: \$500

Total: \$7,500

Name: Folk in the Street
Sunday, September 11, 2016
10am-5pm
Takoma Park Gazebo

OTBA would manage all details of the event. In addition to City of TP money, we would need need assistance from PW and Police to close the street.

I have reviewed this proposal with the Mayor and she spoke with the City Manager and suggested that I send you our proposal which I will also read tomorrow at public comments.

I hope that we have your support.

Thanks,
Laura

Laura Barclay | executive director
Old Takoma Business Association
Your Main Street Takoma
mainstreettakoma.org
cell: [240-535-0187](tel:240-535-0187)

office: [301-891-6789](tel:301-891-6789)

My New Email is laura@mainstreettakoma.org

Takoma Park Folk Festival
800 Hayward Avenue
Takoma Park MD 20912

To: Takoma Park City Council
Mayor Kate Stewart
City Clerk Jessie Carpenter

Thank you for your support of the Takoma Park Folk Festival over the past several years. The festival has reluctantly decided to take a one year break from producing the festival in order to focus on rebuilding the organization and planning for the fortieth anniversary in 2017. The city has designated \$15,000 for the festival this fiscal year. At this time, the festival would like to release \$10,000 of this commitment back to the city. In direct consultation with the city, the festival board will work on a plan for what, if any of the remaining \$5000 the festival will spend on planning for the 40th anniversary.

Thank you again for your support. We hope this action will strengthen the festival so it may continue to be the outstanding event it has been, and provide support for community organizations and local artists.



Colleen Clay
President and Chair
Takoma Park Folk Festival

RECEIVED
JUL 22 2016
City of Takoma Park
City Clerk's Office

Introduced by: Councilmember Schultz

First Reading: July 13, 2016

Second Reading:

Effective Date:

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2016-32**

FY 2017 BUDGET AMENDMENT NO. 1

WHEREAS, the Fiscal Year (FY) 2017 budget was adopted by the City Council on May 18, 2016; and

WHEREAS, since this date, certain events have transpired that require modification to the FY 2017 budget; and

WHEREAS, the City's awards to the winning neighborhoods of the Neighborhood Energy Challenge came late in the fiscal year and the neighborhoods have not yet submitted their projects on which the awards will be used, so the \$6,500 needs to be carried over to FY 2017; and

WHEREAS, funds for the concept design of the Library project that had expected to be expended in FY 2016 were not, so \$29,750 needs to be carried over to FY 2017; and

WHEREAS, three projects funded by Cable Capital Grant funds were not completed by the end of FY 2016 and need to be carried over to FY 2017, including \$54,000 for the Server Room Renovation projects, \$10,000 for the LiveShot Equipment and Tent, and \$75,000 for the Auditorium Sound and P.A. System upgrade; and

WHEREAS, two expenditures from the City Clerk's office were expected to be made before the end of FY 2016 but were not, so that \$2,500 in office furniture and \$8,000 for scanning services need to be carried over to FY 2017; and

WHEREAS, three public art projects were not able to be completed before the end of FY 2016 and therefore \$35,800 needs to be carried over to FY 2017 to pay for the remaining costs of the Ward 2 mural, Ward 5 media project and the Crossroads Green Space solicitation; and

WHEREAS, \$23,270 needs to be carried over from the FY 2016 budget to the FY 2017 budget for the Ethan Allen Gateway project; and

WHEREAS, funds need to be carried over from the FY 2016 budget to the FY 2017 budget to pay for an exhibit hanging system (\$1,500) and the Old Town tree box fencing (\$12,288) that were subject to delivery delays; and

WHEREAS, funds totaling \$19,569 for community grants to CHEER and the New Hampshire Gardens Citizen Association need to be carried over from the FY 2016 budget to the FY 2017 budget; and

WHEREAS, \$12,000 in contract funds for the upgrades to the rental registration and licensing system need to be carried over from FY 2016 to FY 2017 for the completion of the work; and

WHEREAS, \$18,539 in Takoma Junction redevelopment legal fees need to be carried over from FY 2016 to FY 2017 for work not completed within the fiscal year; **and**

WHEREAS, the Takoma Park Folk Festival will not be held in 2016 and the organization requests that \$5,000 of the \$15,000 allocated in the FY 2017 budget be allocated to them for planning purposes for a 2017 Folk Festival; and

WHEREAS, the Old Town Business Association would like to do a small “Folk in the Street” celebration on the date the Takoma Park Folk Festival had originally planned for its 2016 event and would like to have the City allocate \$7,500 for expenses related to the event.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2017 Budget is amended as follows:

General Fund-Transfers

- 1. Transfer \$7,500 from account 9000-70019, Community Festivals (Takoma Park Folk Festival), to account 9000-70019, Community Festivals (Folk in the Street).**

General Fund-Expenditures

1. Appropriate \$6,500 to account 3100-71005, Special Events, to carry over Neighborhood Energy Challenge Award funds.
2. Appropriate \$29,750 to account 9100-80000, Capital Equipment Expenditure, to carry over funds for the concept designs for the Library renovation project.
3. Appropriate \$2,500 to account 1170-52900, Inventory Expenditures, to carry over funds for City Clerk office furniture.
4. Appropriate \$8,000 to account 1170-61040, Contracts, to carry over funds for City Clerk scanning services.
5. Appropriate \$35,800 to account 9100-80000, Public Art, to carry over funds for public arts projects.
6. Appropriate \$23,270 to account 9100-80000, Ethan Allen Gateway, to carry over funds for the Ethan Allen Gateway project.
7. Appropriate \$1,500 to account 9000-70008, Arts Commission, to carry over funds for the exhibit hanging system.

8. Appropriate \$19,569 to account 9000-71500, Grants, to carry over unexpended grant funds.
9. Appropriate \$12,288 to account 5400-53070, Site Improvements, to carry over funds for the fencing for Old Town tree boxes.
10. Appropriate \$12,000 to account 5800-61040, Contracts, to carry over funds for the rental registration and license system upgrade.
11. Appropriate \$18,539 to account 1140-61040, Legal Contracts, to carry over funds for the Takoma Junction Development legal fees.

Special Revenue Fund – Expenditures

1. Appropriate \$139,000 to account 0010-72410, Cable Grant, to carry over funds for the Server Room Renovations, LiveShot Equipment and Tent, and Auditorium Sound and P.A. System.

SECTION 2. The City’s Capital Improvement Program for FY 2017 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 4. This Ordinance shall become effective upon adoption.

Adopted this ____ day of ____, 2016 by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: