



## Takoma Park City Council Meeting – October 26, 2016 Agenda Item 6

### **Voting Session**

Single Reading Ordinance Authorizing Purchase of Door Security Hardware and ID Software

### **Recommended Council Action**

Adopt the ordinance.

### **Context with Key Issues**

The adopted Capital Improvement Program (CIP) budget for Fiscal Year 2017 includes \$30,000 for replacing/upgrading the City's door access and security hardware and software. The existing system, installed during the Community Center renovations in 2006, has reached the end of its useful life. The Information Systems Manager procured three estimates for overhauling the existing system at the Community Center and Heffner Park facility, as well as expanding the system to include the Takoma Park Recreation Center. Innovative Security, the vendor currently maintaining our equipment at the Public Works facility, submitted the lowest and best bid in the amount of \$37,759.88. While the \$37,759.88 price is more than what was budgeted for the project, we believe we will be able to absorb the additional expense within the adopted CIP budget through cost savings or possibly deferring other IT related capital projects.

### **Council Priority**

Engaged, Responsive & Service-Oriented Government

### **Environmental Impact of Action**

The door access software can be controlled remotely, which may occasionally eliminate the need for traveling between facilities in order to permit access.

### **Fiscal Impact of Action**

\$37,759.88 would be spent from the adopted CIP budget for Fiscal Year 2017. This project was reviewed and approved by the Technology Steering Committee.

### **Attachments and Links**

- Draft Single Reading Ordinance

Introduced by:

Single Reading Ordinance

**CITY OF TAKOMA PARK, MARYLAND  
ORDINANCE NO. 2016-**

**AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT  
FOR DOOR SECURITY HARDWARE AND ID SOFTWARE**

- WHEREAS, the Fiscal Year 2017 budget includes funding for door security hardware upgrades and access management and ID software; and
- WHEREAS, the current Millenium Enterprise door security system, installed in 2006, has reached the end of its useful life and needs to be replaced; and
- WHEREAS, the Brivo access system installed at Public Works can be expanded to manage door access in the Community Center, Heffner Park, and the Takoma Park Recreation Center, by purchasing software upgrades and replacement of the Millenium Enterprise door control boards; and,
- WHEREAS, the Information Systems Manager recommends expanding the Brivo door access system at Public Works to handle all City facilities, thereby consolidating all access into one system; and
- WHEREAS, the City Manager has determined that a Brivo system meets the criterion of a sole source procurement; and,
- WHEREAS, the Information Systems Manager has found the proposal from Innovative Security in the amount of \$37,759.88 is the best from all received; and
- WHEREAS, additional funds in our Capital Projects fund can be allocated for this project from savings on other projects,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

- SECTION 1. The Council has reviewed and accepted the City Manager's determination that this procurement meets the City's criterion for a sole source procurement.
- SECTION 2. The quote submitted by Innovative Security in the amount of \$37,759.88 is accepted.
- SECTION 3. This ordinance shall become effective upon adoption.

Adopted by roll-call vote this \_\_\_\_ day of \_\_\_\_\_, 2016 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: