



Takoma Park City Council Meeting – April 12, 2017 Agenda Item 2A

Voting Session (Consent Agenda)

Single Reading Ordinance Authorizing Contract for IT Server Room Renovation

Recommended Council Action

Approve the ordinance.

Context with Key Issues

The FY17 budget includes funding for the renovation of the IT Server Room. This project was developed in part to address physical security and functionality issues raised by an IT audit done as part of the City's financial audit. The work will include installation of a fire suppression system, removal of inactive HVAC lines, installation of a new HVAC system and backup unit, and improvements to lighting.

The Department received proposals from three vendors in response to an RFP issued in February 2017. The bidders included:

Tito Contractors	\$151,320
Atlam Construction	\$165,500
Encon Desbuild	\$214,000

The FY17 budget included \$84,000 for the project. This figure was an estimate developed by the design firm. The actual bids received require additional funds of \$67,320, which will be requested in an upcoming budget amendment. The increase is due to additional issues that will need to be addressed which were uncovered after estimates were prepared. The source of funding for this project is the Special Revenue Fund (Cable Grant).

Council Priority

Fiscally Sustainable Government

Environmental Impact of Action

No direct impact from this project, however, the safety and security of the City's servers will be improved and enhanced.

Fiscal Impact of Action

\$151,320

Racial Equity Impact Statement

We do not believe this Council action will adversely affect or disproportionately impact any particular racial group. It is a facilities project that will add protection to our IT servers.

Attachments and Links

Draft Ordinance

Approved by Suzanne R. Ludlow, City Manager
Prepared by: Daryl Braithwaite, Public Works Director

Posted: 2017-04-04

Introduced by:

Single Reading

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2017-**

**AUTHORIZING EXECUTION OF A CONTRACT FOR
RENOVATION OF THE IT SERVER ROOM**

WHEREAS, in accordance with the City procurement procedures, the Public Works Department issued an RFP for renovation of the IT Server Room in the Community Center; and

WHEREAS, three responses were received and Tito Contractors was the lowest bidder; and

WHEREAS, the Public Works Department has determined that the bid is responsive and responsible; and

WHEREAS, funds are available in the FY17 Special Revenue Fund for the project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The City Manager or her designee is authorized to enter into a contract with Tito Contractors for renovation of the Community Center IT Server Room in the amount of One Hundred Fifty-One Thousand Three Hundred Twenty Dollars (\$151,320).

Section 2. This Ordinance shall become effective upon adoption.

Adopted this ____ day of April, 2017.

AYE:

NAY:

ABSTAIN:

ABSENT: