



Takoma Park City Council Meeting – Oct 18, 2017 Agenda Item 6

Work Session

Discussion of Fiscal Year 2018 Budget Amendment No. 2

Recommended Council Action

Discuss First Reading Ordinance for Fiscal Year 2018 Budget Amendment No. 2

Context with Key Issues

The Fiscal Year (FY) 2018 Budget was adopted by the City Council on May 17, 2017 and the new fiscal year began on July 1, 2017. A number of projects that were included in the FY 2017 budget that were expected to be completed by the end of the fiscal year were delayed for various reasons. The funds for those projects need to be carried over and appropriated to the new fiscal year budget so the projects can be completed. They include:

- **Fourth of July:** The Fourth of July event was budgeted for \$17,500, but the City only incurred expenditure of \$9,500 in FY 2017. The remaining balance of \$8,000 needs to be carried over to FY 2018.
- **Legal Contracts:** Per Council's direction, \$10,000 needs to be appropriated to cover potential legal services in support of the City's Safe Grow Ordinance.
- **Police Radios:** In the Capital Expenditures, Speed Camera Fund, Police radios were budgeted for but not expended in FY 2017. \$25,000 needs to be carried over to FY 2018 so the radios can be purchased.
- **MHP Trail Project and TKPK 5K Race:** In the Special Revenue Fund, the MHP Trail project was delayed and the remaining grant funds in the amount of \$50,000 need be carried over to FY 2018. \$40,000 was budgeted to cover costs associated with the TKPK 5K, but only \$35,626 in expenditures was incurred in FY 2017. The remaining balance of \$4,374 needs to be carried over to FY 2018.

Council Priority

Fiscally Sustainable Government

Environmental Impact of Action

The budget amendment item for legal services is to protect the City's Safe Grow Ordinance, which restricts the use of harmful cosmetic pesticides for lawn care purposes.

Fiscal Impact of Action

This budget amendment:

- Increase Special Revenue Fund revenues by \$54,374
- Increase total expenditures by \$97,374
 - General Fund expenditures: \$18,000

- Special Revenue Fund expenditures: \$54,374
 - Speed Camera Fund expenditures: \$25,000
- Increase total Capital Improvement Program (CIP) expenditures by \$25,000

Racial Equity Impact Statement

We do not believe this Council action or any particular amendment item will disproportionately impact any particular group. Beneficiaries of the Summer Youth Employment program are usually youth of color.

Attachments and Links

- Draft Ordinance

Introduced by:

First Reading: Oct 18, 2017

Second Reading: Oct 25, 2017

Effective Date:

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2018-XX**

FY 2018 BUDGET AMENDMENT NO. 2

WHEREAS, the Fiscal Year (FY) 2018 budget was adopted by the City Council on May 17, 2017; and

WHEREAS, since this date, certain expenditures anticipated to occur during FY17 were delayed, requiring modification of the FY 2018 budget; and

WHEREAS, the budget for replacement of police radio equipment in the Speed Camera Fund in the amount of \$25,000 needs to be carried over from 2017; and

WHEREAS, the unspent budget for Fourth of July expenditures in the amount of \$8,000 needs to be carried over from 2017; and

WHEREAS, the remaining budgeted revenue and expenditures for the MHP Trail Project in the Community Legacy Grant in the Special Revenue Fund in the amount of \$50,000 needs to be carried over from 2017; and

WHEREAS, the remaining budgeted revenue and expenditures for the TKPK 5K Race in the Special Revenue Fund in the amount of \$4374.13 needs to be carried over from 2017; and

WHEREAS, budget for additional funding for legal services in support of the City's Safe Grow ordinance in the amount of \$10,000 needs to be appropriated to the FY 2018 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2018 Budget is amended as follows:

General Fund – Expenditures

1. Appropriate \$8,000 to account 9000-71150, Fourth of July expenses, to provide funds for the Fourth of July Event.
2. Appropriate \$10,000 to account 1140-61040, Legal Contracts expenses, to provide funds to protect the City's Safe Grow Ordinance.

Special Revenue Fund – Revenue

1. Appropriate \$50,000 to 0010-33980, MHP Trail Project in the Community Legacy Grant.
2. Appropriate \$4,374.13 to 0010-37140, TKPK 5K Race for the Race Proceeds in FY18.

Special Revenue Fund – Expenditures

3. Appropriate \$50,000 to 0010-0010-71790, MHP Trail Project in the Community Legacy Grant.
4. Appropriate \$4,374.13 to 0010-0010-71710, TKPK 5K Race for the Race Proceeds in FY18.

Speed Camera Fund – Expenditures

1. Appropriate \$25,000 to 0060-0060-80001, Capital Expenditure, for replacement of police radios.

SECTION 2. The City’s Capital Improvement Program for FY18 shall be amended to reflect the aforementioned changes in the Speed Camera Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this ____ day of ____, 2017 by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: