



## Takoma Park City Council Meeting – March 7, 2018 Agenda Item 3

### Regular Meeting

Single Reading Ordinance Authorizing Execution of a Contract for Stormwater Rate Study

### Recommended Council Action

Approve Ordinance

### Context with Key Issues

The Fiscal Year 2018 budget included funding for a review of the City's Stormwater Utility Fee focused on the assessment of impervious area and a review of whether the Equivalent Residential Unit, which was established at the inception of the fee, is still an accurate reflection of the average impervious area for single family homes.

The Department requested proposals from qualified firms to perform an impervious area analysis of property parcels to determine the appropriate Equivalent Residential Unit. Three proposals were received as follows:

<u>Company:</u>	<u>Focused Study:</u>	<u>Broader Study:</u>
Municipal & Financial Services Group	\$19,000	
Raftelis Financial Consultants	\$29,870	\$76,230
Black & Veatch	\$36,635	\$69,555

The Department recommends awarding the focused study project to Black & Veatch. While both Black & Veatch and Raftelis have extensive experience in doing this type of evaluation and financial modeling for jurisdictions around the country, the Black & Veatch proposal provided more specific details about the method of evaluation. The proposal provided by Municipal & Financial Services Group lacked significant detail, relied on existing City provided data with no gathering of supplemental information from GIS, aerial maps, LIDAR or other tools. Additionally their proposal did not include any field verification of impervious area.

The Black & Veatch proposal included digitizing up to 200 residential parcels and 60 hours for digitizing non-residential properties to confirm impervious area associated with each. The Raftelis proposal planned to use GIS and aerial imagery for single family impervious area assessment and for non-residential property would compare GIS data with aerial imagery for a statistically significant sample.

The Black & Veatch broader study proposal included additional options that the City may want to consider in the future. These included a five year financial plan for the program, development of a credit program and development of a revised rate structure that would propose tiered charges for single family residential based on impervious area.

**Council Priority**

Fiscally Sustainable Government

**Environmental Impact of Action**

The Stormwater Utility Fee funds all activities the City undertakes for the management and treatment of stormwater. Ensuring that the revenue generated by the fee will continue to provide the required funding to maintain this program is essential to its success.

**Fiscal Impact of Action**

The FY18 project will be \$36,635. The contractor provided pricing for additional projects including a development of a credit program and alternative stormwater rates, which could be considered for follow up in the next fiscal year.

**Racial Equity Impact Statement**

The award of this contract and completion of this project will not disproportionately impact any particular group.

**Attachments and Links**

Single Reading Ordinance

Introduced by:

Single Reading:

**CITY OF TAKOMA PARK  
ORDINANCE NO. 2018-**

**AWARDING A CONTRACT FOR A STUDY OF IMPERVIOUS AREAS  
AND STORMWATER RATE**

WHEREAS, the Fiscal Year 2018 budget included funding for the review of impervious area assumptions and the rate factor of the Equivalent Resident Units; and

WHEREAS, the City requested proposals and received three responses; and

WHEREAS, the proposal received from Black & Veatch provided the most specific and comprehensive process for the evaluation; and

WHEREAS, it has been determined that the proposal provided by Black & Veatch is both responsive and responsible.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The City Manager is authorized to enter into a contract in the amount of **THIRTY-SIX THOUSAND SIX HUNDRED THIRTY-FIVE DOLLARS (\$35,635)** with Black & Veatch for the completion of the Stormwater Rate Study.

Section 2. The City Manager is authorized to extend the contract with Black and Veatch to include additional study areas identified in the proposal up to a total contract amount of **SIXTY-NINE THOUSAND FIVE HUNDRED FIFTY-FIVE DOLLARS (\$69,555)**.

Section 3. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_ day of March, 2018.

AYE:

NAY:

ABSTAIN:

ABSENT: