



## Takoma Park City Council Meeting – July 18, 2018 Agenda Item 6D

### **Voting Session (Consent Agenda)**

Single Reading Ordinance Authorizing Purchase of a Spacesaver Storage System for the Police Property and Evidence Room

### **Recommended Council Action**

Approve the ordinance.

### **Context with Key Issues**

The Police Department proposes to purchase a high density storage system to bring the property and evidence room up to modern standards and provide a needed increase in space. The current property room is full from floor to ceiling and property is kept on old shelving stands. The Department lacks the ability to physically expand the room to increase storage space.

The property and evidence function is a critical task that is performed by staff on a daily basis. The types of property handled and stored include evidence related to a criminal investigations and the storage of lost or abandoned property. It is essential that the evidence in a criminal case not be lost or contaminated.

In order to stay proactive and as part of the Police Department's efforts to modernize the facility, the Department examined ways to better organize the storage area and increase the amount of storage space. After careful consideration, the Department selected a high density storage system that is used by other police agencies.

The proposed system would bring the evidence and property room up to the same level as many other local departments. The system allows for organized and secure storage of evidence and increases the amount of space by 25%. Making this change now will reduce exposure to liability and is consistent with the best practices in law enforcement.

### **Council Priority**

Engaged, Responsive & Service-oriented Government

### **Environmental Considerations**

N/A

### **Fiscal Considerations**

The total cost of the proposed purchase is \$44,801. The price is based on a competitively bid Montgomery County Contract.

### **Racial Equity Considerations**

The proposed storage will not disproportionately impact any particular group.

**Attachments and Links**

Single Reading Ordinance Authorizing Purchaser of a Spacesaver Storage System

Introduced by:

Single Reading Ordinance

**CITY OF TAKOMA PARK, MARYLAND  
ORDINANCE NO. 2018-**

**AUTHORIZATION TO PURCHASE SPACESAVER STORAGE SYSTEM**

WHEREAS, the Police Department proposes to modernize the property and evidence room;  
and

WHEREAS, the FY 2019 budget has funds in the Capital Expenditures Account to be used for  
the purchase; and

WHEREAS, the Police Department proposes to purchase a high density storage system from  
Spacesaver Interiors at the cost of \$44,801; and

WHEREAS, the quoted price is based on a competitively bid Montgomery County contract  
with Spacesaver Interiors.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA  
PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into an agreement with  
Spacesaver Interiors for the purchase.

SECTION 2. This Ordinance shall become effective immediately.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2018 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: