



Takoma Park City Council Meeting – September 5, 2018 Agenda Item 5B

Voting Session (Consent Agenda)

Single Reading Ordinance Authorizing the City Manager to Execute a Contract Agreement with Ruppert Landscaping to provide landscape maintenance service for Lee Jordan and Ed Wilhelm fields.

Recommended Council Action

Adopt the ordinance as part of the consent agenda.

Context With Key Issues

The City's current contract for landscape and field maintenance services for Lee Jordan Field and Ed Wilhelm Field expired September 1, 2018. The Recreation Department issued a Request for Bids for these services on July 24, 2018. Requested services included mowing, aeration and overseeding, and infield preparation.

In response to the City's Request for Bids, two bids were received. A summary of the pricing for all requested services on an annual basis is provided below:

- Level Green Landscape LLC \$17,336
- Ruppert Landscaping \$28,676

After review of the proposals, staff recommends that a contract be awarded to Ruppert Landscaping for the 2018/2019 season, renewable for three consecutive one-year periods contingent on the City's satisfaction with the firm's performance and the City Council's allocation of funds. The City previously worked with Level Green Landscape, LLC and believes that they do not have the capacity to provide the requested services.

Council Priority

A Livable Community for All

Environmental Considerations

N/A

Fiscal Considerations

\$30,000 was appropriated in the adopted FY 2019 budget.

Racial Equity Considerations

We believe this Council action will improve the safety and quality of City playing fields for all.

Attachments and Links

Draft ordinance

Introduced by:

Single Reading Ordinance

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE 2018-**

**AWARD OF CONTRACT
FOR LANDSCAPE AND FIELD MAINTENANCE SERVICES**

WHEREAS, in accordance with the City's procurement procedures, the City solicited bids for landscape and field management services for Lee Jordan and Ed Wilhelm fields; and,

WHEREAS, in response to the City's Request for Bids, four bids were received; and,

WHEREAS, Rupert Landscaping submitted a comprehensive bid, with unit prices for the various services to be performed during the season; and,

WHEREAS, the projected cost for the work to be performed during the 2018/2019 season is \$28,676; and,

WHEREAS, the Recreation Director has determined that the bid of Rupert Landscaping is both responsive and responsible; and,

WHEREAS, sufficient funds are available in the Fiscal Year 2019 budget to award a contract to Rupert Landscaping.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager or her designee is authorized to enter into a contract with Rupert Landscaping for landscape and field maintenance services for the 2018/2019 season.

SECTION 2. This Ordinance shall become effective upon adoption.

Adopted this 5th day of September, 2018 by roll-call vote as follows.

AYE:

NAY:

ABSTAIN:

ABSENT: