



## Takoma Park City Council Meeting – January 30, 2019 Agenda Item 4

### **Regular Meeting**

Single Reading Ordinance Authorizing Execution of a Contract for Window Replacement in the Community Center

### **Recommended Council Action**

Approve Ordinance

### **Context with Key Issues**

The Fiscal Year 2019 budget included funding in the Facility Maintenance Reserve for replacement windows for certain areas of the main floor with metal casement windows. The current windows are original to the building and many are no longer operational. In addition, they are not energy efficient as they are single pane glass.

The Department requested pricing from several window vendors and received responses as follows:

Quality Window and Door, Inc.	\$19,922.00
General Glass Corporation	\$22,292.73

The Department recommends the award of the contract to Quality Windows and Doors. The project will include 15 windows, covering the Recreation Department office, the Teen Room and the Dance Studio.

### **Council Priority**

Fiscally Sustainable Government, Environmentally Sustainable Community

### **Environmental Impact of Action**

The replacement of these windows will improve energy efficiency and improve building occupants' comfort.

### **Fiscal Impact of Action**

This purchase will be made through the Facility Maintenance Reserve. The cost is just under the \$20,000 originally budgeted.

### **Racial Equity Impact Statement**

The improvement will enhance the comfort of building occupants of those spaces. The Dance Room is frequently used by seniors and the Teen Room includes programs for minority youth; these two rooms have bars on the windows which will be removed.

### **Attachments and Links**

Single Reading Ordinance

Introduced by:

Single Reading

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2019-  
AUTHORIZING A CONTRACT FOR WINDOW REPLACEMENT IN THE  
COMMUNITY CENTER**

WHEREAS, in accordance with the City procurement procedures, the Public Works Department solicited price proposals for replacement of 10 windows in the Community Center; and

WHEREAS, Quality Window and Door, Inc. submitted the lowest bid, which has been determined to be responsive and responsible; and

WHEREAS, the Public Works Department requests approval to award a contract to said firm to remove existing windows and install EnergyStar rated replacement windows.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The City Manager or her designee is authorized to enter into a contract with Quality Window and Door, Inc. for installation of 10 replacement windows.

Section 2. The bid price for the work is \$19,922.

Section 2. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_ day of January, 2019 by roll-call vote as follows:..

AYE:

NAY:

ABSTAIN:

ABSENT: