



## Takoma Park City Council Meeting – March 13, 2019 Agenda Item 5

### **Voting Session**

Single Reading Ordinance Authorizing Execution of a Contract for Architectural Services

### **Recommended Council Action**

Approve the ordinance.

### **Context with Key Issues**

Since 2014, the City has maintained an open-ended services contract with Bignell Watkins Hasser Architects for architectural services related to City facility renovations and space planning. The firm has provided design documents for the Finance Office Renovation, the Server Room Renovation, the HCD Space Renovation and the Police Administration and Atrium Close In Project.

The previous contract for architectural services expired in December 2018. Bignell Watkins Hasser Architects was awarded an architectural services contract with Howard County for similar services in 2018. The Department recommends we ride on the Howard County contract to continue the open-ended architectural services work with Bignell Watkins Hasser.

### **Council Priority**

Engaged, Responsive and Service-Oriented Government

### **Environmental Impact of Action**

All projects include energy efficiency measures and materials that reduce pollution and waste generation.

### **Fiscal Impact of Action**

Annual expenditures will depend on the nature and number of projects for which the contract is utilized and funding levels in the Operating and Capital budgets.

### **Racial Equity Impact Statement**

We do not believe this Council action will disproportionately impact any particular group.

### **Attachments and Links**

Single Reading Ordinance

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2019-  
CONTRACT FOR ARCHITECTURAL SERVICES**

WHEREAS, the City's FY 19 budget includes funding for architectural design services; and

WHEREAS, Howard County, Maryland has awarded a contract, after competitive bidding, to Bignell Watkins Hasser Architects for architectural services; and

WHEREAS, the City had a previous contract with Bignell Watkins Hasser that expired in December 2018; and

WHEREAS, the service provided by Bignell Watkins Hasser Architects through the previous contract met the expectations for the City; and

WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with Bignell Watkins Hasser Architects for architectural design services.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this \_\_\_\_\_ day of March, 2019 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: