Voting Session
Single Reading Ordinance Authorizing Execution of a Contract for Architectural Services

Recommended Council Action
Approve the ordinance.

Context with Key Issues
Since 2014, the City has maintained an open-ended services contract with Bignell Watkins Hasser Architects for architectural services related to City facility renovations and space planning. The firm has provided design documents for the Finance Office Renovation, the Server Room Renovation, the HCD Space Renovation and the Police Administration and Atrium Close In Project.

The previous contract for architectural services expired in December 2018. Bignell Watkins Hasser Architects was awarded an architectural services contract with Howard County for similar services in 2018. The Department recommends we ride on the Howard County contract to continue the open-ended architectural services work with Bignell Watkins Hasser.

Council Priority
Engaged, Responsive and Service-Oriented Government

Environmental Impact of Action
All projects include energy efficiency measures and materials that reduce pollution and waste generation.

Fiscal Impact of Action
Annual expenditures will depend on the nature and number of projects for which the contract is utilized and funding levels in the Operating and Capital budgets.

Racial Equity Impact Statement
We do not believe this Council action will disproportionately impact any particular group.

Attachments and Links
Single Reading Ordinance
CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2019-
CONTRACT FOR ARCHITECTURAL SERVICES

WHEREAS, the City’s FY 19 budget includes funding for architectural design services; and
WHEREAS, Howard County, Maryland has awarded a contract, after competitive bidding, to Bignell Watkins Hasser Architects for architectural services; and
WHEREAS, the City had a previous contract with Bignell Watkins Hasser that expired in December 2018; and
WHEREAS, the service provided by Bignell Watkins Hasser Architects through the previous contract met the expectations for the City; and
WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with Bignell Watkins Hasser Architects for architectural design services.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this______day of March, 2019 by roll-call vote as follows:

AYE:
NAY:
ABSTAIN:
ABSENT: