



## Takoma Park City Council Meeting – April 10, 2019 Agenda Item 6

### Regular Meeting

Single Reading Ordinance Authorizing Execution of a Contract for Updating the Sustainable Energy Action Plan and Greenhouse Gas Emission Inventory

### Recommended Council Action

Approve Ordinance

### Context with Key Issues

The Metropolitan Washington Council of Governments (COG) awarded a contract for climate action planning, greenhouse gas emissions inventorying and other climate support activities for member organizations to utilize. COG selected the Cadmus Group and ICF as the approved vendors. The City intended to update our Sustainable Energy Action Plan in FY19 and determined that the use of the COG contract would provide a cost effective and simplified process for selecting a contractor. A Task Order was prepared and submitted to both organizations. The requested work included:

- Update the Greenhouse Gas Inventory
- Develop a plan for greenhouse gas emissions elimination
- Identify strategies for climate change mitigation
- Integrate adaption and resiliency into the city-wide plan

The process for the development of the plan is to include a robust engagement strategy and development of detailed, actionable and cost effective implementation plans to reach the goals. The plan is to address the sectors of residential energy, commercial energy, transportation, natural resource and waste.

The proposal from The Cadmus Group was \$41,004, with an additional add-on to develop an online sustainability dashboard tool for \$10,020. The proposal from ICF was for \$115,969. Both proposals were well-prepared and either organization is fully able to provide the requested services. Given the substantial cost difference, staff recommends award of the contract to The Cadmus Group.

### Council Priority

A Livable Community for All; An Environmentally Sustainable Community

### Environmental Considerations

As the prior reports guided the City's efforts toward the improvement of energy efficiency, clean power and sustainable programs, this next iteration is expected to push the envelop farther and identify more far reaching strategies to achieve reductions in energy use and improvements in environmental quality.

### Fiscal Considerations

The Department allocated funds for the Action Plan update in the FY19 budget and sufficient funds are available within the sustainability budget to complete the project.

**Racial Equity Considerations**

The City has asked that the consultant use an equity based foundation in the development of recommendations as well as the community engagement process to ensure broad participation and strategies that will impact the whole community in a positive fashion.

**Attachments and Links**

Single Reading Ordinance

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2019 -  
AUTHORIZING AWARD OF A CONTRACT TO UPDATE THE SUSTAINABLE  
ENERGY ACTION PLAN AND GREENHOUSE GAS INVENTORY**

WHEREAS, the City's FY 19 budget includes funding for updating the Sustainability and Climate Action Plan; and

WHEREAS, the City can participate in the Metropolitan Washington Council of Governments Master Agreement with The Cadmus Group to assist member jurisdictions with climate planning; and

WHEREAS, The Cadmus Group submitted a proposal for updating the greenhouse gas inventory, development of an action plan for elimination of greenhouse gas emissions and climate adaptation and resiliency; and

WHEREAS, sufficient funds are available in the Public Works operating budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with The Cadmus Group for these services.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this        day of April, 2019 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: