



Takoma Park City Council Meeting – July 24, 2019 Agenda Item 8

Work Session

City Manager's Overview of Projects

Recommended Council Action

None – discussion only

Context with Key Issues

While the City Council primarily focuses on items requiring Council action, City staff work on many projects throughout the year. Periodically, the City Manager reviews the list of major projects with the Council to provide updates and answer questions.

Council Priorities

- “Engaged and Responsive Service-Oriented Government”

Environmental Considerations

Many of the work projects help advance the City's environmental sustainability goals.

Fiscal Considerations

An indication of the fiscal impact of each of the projects is identified on the Major Projects chart. Part of the discussion with the Council may be regarding changes in project costs.

Racial Equity Considerations




Part of the discussion with Council may be regarding racial equity considerations of the various projects.









Attachments and Links






- Major Projects Chart







Major Projects – July 24, 2019





Project	Status	Lead Entity	Comments	Impact now thru 6/2020 Staff Time	Cost
<i>Livable Community</i>					
Residents Survey	Complete	City	Complete.	-	\$
New Ave Bikeways Design	Underway	City	Grant funds of \$240,000 secured; process underway for 60% designs. Applied for continued design funds.	●	\$
MCPS Elem School Site Selection	On hold	MCPS	MCPS considering down-county site options.	●	-
ADA Sidewalk Retrofit	Underway	City	Funds include \$250,000 for ADA sidewalk repairs to be spent on repairs to existing Flower Avenue sidewalks on the west side.	●	\$
Public Space Mgmt Plan	Underway	City	Staff is collecting data, identifying community engagement strategies, and developing draft goals and methodology.	●	-
Parking Management Plan	Underway	City	Establishing Resident Parking Management Task Force to consider staff recommendations.	●	-
New Sidewalks and Traffic Calming	Underway	City	FY20 budget includes \$250,000 for new sidewalks and traffic calming which will be spent on Glenside Avenue sidewalk (construction began in FY19) and the Flower Ave and Sligo Creek Parkway traffic calming project.	●	\$ \$



Street Repaving	Underway	City	Budget of \$500,000. Staff is finalizing paving list. Work likely to occur in the Spring, 2020.	-	\$ \$
Cultural Plan	COMPLETED	City	Adopted by Council Resolution 2018- 65 on December 5, 2018; meetings with staff departments scheduled to implement across City activities.	-	-
Racial Equity	Ongoing	City	Renewed GARE membership; processed invoice for COG/GARE cohort beginning in Sept. 2019; funds budgeted for racial equity training for Committee members and others.		-
Small Cell Antennas	Ordinance adopted	County and City	Regulation finalized July 15. Staff will begin processing applications as received. Project page will be updated to include notice of all received applications		-
Financially Sustainable Government					
Sustainable Investment and Banking Policy	Underway but delayed	City	Contacting consultant to start small group meetings with Councilmembers after the first of the year.	-	-
Modify Budget Document to earn GFOA award	Submitted to GFOA, awaiting decision	City	We will be using comments from reviewing committee to make improvements to next budget document.		-
Adopt Reserves Financial Policy	COMPLETED	City		-	-
Environmentally Sustainable Community					

Sustainability efforts	Underway	City	Completion of revised Energy Action Plan in October, continue efforts to support energy efficiency for multi-family, commercial, residential and low and moderate income households.		\$
LED Conversion	Completed	City/ Pepco	Street light conversion began December, 2019, to be completed in July 2019		\$
Flower Ave Green Street	Underway	City	Project began in May, 2019, expected completion by the end of FY20.		\$ \$
Stormwater Mgmt Fee Structure	In preparation	City	Council received a report on impervious area; Council to discuss possible policy and rate structure change to implement in FY21.		\$
Increase Tree Canopy	Completed	City	Tree Canopy Evaluation completed in FY19, work continues on Tree Canopy Goal recommendation and implementation plan		-
<i>Engaged, Responsive and Service Oriented Government</i>					
Review/Improve Tree Ordinance	Underway	City	Council has scheduled Council sessions to review the Ordinance.		-
MOUs with area Police Agencies	Under review	City	Looking again at MOU with Montgomery County and trying to finalize one with DC; not likely to have one with Prince George's County.		-
Police/Comm Relations	Ongoing	City	Departmental structure has been changed; Chief's Advisory Board has been revised. COP		-

			officer to be filled in February 2019.		
Communications Improvements	Ongoing	City	Translation improvements made to social media, Newsletter and Council meeting videos; expect continued discussions about communication from/with utilities.	-	-
Improve Notification re SHA / Utility Work	Have established mtgs with SHA and utilities	City	Continually update information on the project pages for major utility projects		-
Improve Process requesting Sidewalks and Traffic Calming	Awaiting direction from Council	City	Council may wish to direct a reformatted Safe Roadways Committee to take lead.	-	-
Improve Process for Dealing with Res/Comm Boundary Conflicts	Being done on a case by case basis	City	Fewer complaints have been received	-	-
Police Dept Renovation	Construction documents complete, building permit application submitted.	City	Closing in of Atrium and reconfiguration of communications area and nearby offices anticipated to begin Fall 2019.		\$ \$
IT Switches/ Next Gen Firewall	COMPLETED	City	Next Gen Firewalls and switches have been configured and installed.		\$
Security Initiatives	Project has started and will continue for 6-9 months.	City	Project includes implementation of Cisco Umbrella security platform and vulnerability assessment & remediation work.		\$
Identity and Access Management Service (IAMS)	Project is in the planning stage.	City	Project will provide single sign on (SSO) for Takoma Park and NCR systems.		\$

Security Camera System	Project has started and is estimated to be complete in September	City	New security camera system for the Community Center, Recreation, and Heffner Park buildings.		\$
GovQA upgrades and enhancements	Awaiting rollout of new version of GovQA	City	Work includes upgrading My TkPk online and the IOS and Android applications. A Tree Permitting application is also being developed.		\$
Planning for Changed Date of City Elections	Underway	City/County	MOU under review by County. BOE recommended Charter/Code revisions. Vendor demonstrations for election equipment being scheduled. Precinct site visits to be scheduled this summer 2019.		-
Community Development for an Improved and Equitable Quality of Life					
Takoma Junction Intersection Improvements	SHA has begun the project	SHA	Initial visioning process took place in FY19, SHA expects to produce results of that effort in Fall, 2019.		-
Takoma Junction Dev Project	In County review process	City/NDC	NDC is working with the County Planning Department on Development Review, including the Historic Preservation Commission. SHA review expected in Nov/Dec 2019.		-
Purple Line Preparation	Construction hasn't directly affected Takoma Park yet	State/Purple Line Partners/City	While the project is a State one, City staff and Councilmembers have been monitoring progress and working to provide protections to businesses when construction begins to affect them. Agreements have been		-

			made between the Purple Line and Takoma Langley Crossroads CDA for “Open for Business” signs during construction.		
John Nevins Andrews School Property	Property for sale and actively being marketed	Property owner/City	Mandatory Referral was approved. Deeds were amended to reflect use and ownership. City continues to advocate for appropriate reuse.	—	—
Washington-McLaughlin Property – Protect Dorothy’s Woods	COMPLETED	City	Dorothy’s Woods purchase was finalized; thank you notes for donations have been sent.	—	—
Library Renovation/Expansion Project	Revised Flood delineation Study to be completed	City	Recommendations are to build library with a higher floor but same planned footprint; architect has provided several options on changes to interior space.		\$ \$
Econ Dev Initiatives	Awaiting Council action on Draft Strategic Plan	City	Economic Development Manager hired in January 2019. Council discussion of related economic development activities held March 2019. Council to discuss and move to adopt policies and implementation steps this fall.		—
Housing Initiatives	Awaiting Council action on draft Strategic Plan	City	Council to discuss and move to adopt policies and implementation steps this fall.		—
Redevelopment of Takoma Park Recreation Center	Land transaction effective July 1, 2019.	City	RPF being drafted for a Public Engagement Firm. Public Engagement firm to be		—

			selected by December 2019.		
Wash Adventist Hospital	Working to identify appropriate site reuse	WAH/City	City continues to advocate for appropriate redevelopment of the site.		-
Ethan Allen Streetscape	Complete	City	Construction complete;	-	-
Montgomery College Projects; Math Science Building	Underway	Montgomery College	Project approved, construction scheduled to begin in September 2019.		-



little or no impact



staff resources required



significant staff resources required



some financial costs involved



significant financial costs involved