



Takoma Park City Council Meeting – June 10, 2020 Agenda Item 3

Work Session

Discuss Renewal of Contracts for Engineering Services

Recommended Council Action

Review Ordinances

Context with Key Issues

Since 2010, the City has contracted for comprehensive engineering services to assist with the implementation of the ADA sidewalk compliance program, new sidewalk design, and neighborhood traffic calming requests. The City has had multi-year contracts with two firms, Rummel, Klepper & Kahl and Whitman, Requardt and Associates, and has found their services to be exemplary. The previous contract term expired last year. These firms were awarded new contracts through the Montgomery County Department of Transportation in April 2020. The Department wishes to ride on this contract for engineering services for up to a five-year term. The County contract provides a three-year term with the option of extending for two additional one-year terms.

Council Priority

Responsive and Service-Oriented Government

Environmental Impact of Action

Projects require designs that are compliant with environmental regulations related to tree protection, stormwater management and sediment and erosion control

Fiscal Impact of Action

Annual expenditures will depend on funds available in the Capital budget and Special Revenue budget, as well as the type and number of projects for which the contract is utilized.

Racial Equity Impact Statement

This contract renewal for engineering services is not expected to have a direct impact on racial equity, however, the process by which projects for these services get identified and selected for implementation is being evaluated by Council, committees and City staff to identify and remove racial bias.

Attachments and Links

Single Reading Ordinances

Introduced by: Councilmember

Single Reading:

CITY OF TAKOMA PARK, MARYLAND

**ORDINANCE NO. 2020-
CONTRACT FOR CIVIL AND SITE ENGINEERING SERVICES**

WHEREAS, the City's five-year Capital Improvement Program includes a variety of infrastructure projects, including but not limited to the construction of sidewalks, traffic calming and ADA sidewalk improvements, which require comprehensive design, engineering and construction inspection services; and

WHEREAS, the City does not have sufficient capacity or technical resources available on staff to design, engineer, or oversee the construction of all aspects of planned projects; and

WHEREAS, the Council previously authorized entering into contracts for comprehensive engineering services with up to three firms to ensure that the planned improvements are developed and constructed in a timely and cost-effective manner; and

WHEREAS Public Works Department staff have identified the engineering firm of Whitman Requardt & Associates, LLP. working under contract with Montgomery County Department of Transportation; and

WHEREAS, the services to be provided by Whitman, Requardt & Associates, LLP under this contract meet the identified needs of the City; and

WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with Whitman, Requardt & Associates, LLP for civil and site engineering services.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this _____ day of June, 2020 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

Introduced by: Councilmember

Single Reading:

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CONTRACT FOR CIVIL AND SITE ENGINEERING SERVICES**

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WHEREAS, the City does not have sufficient capacity or technical resources available on staff to design, engineer, or oversee the construction of all aspects of planned projects; and

WHEREAS, the Council previously authorized entering into contracts for comprehensive engineering services with up to three firms to ensure that the planned improvements are developed and constructed in a timely and cost-effective manner; and

WHEREAS, Public Works Department staff have identified the engineering firm of Rummel, Klepper & Kahl, LLC. working under contract with Montgomery County Department of Transportation;

WHEREAS, the services to be provided by Rummel, Klepper & Kahl, LLC under this contract meet the identified needs of the City; and

WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

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