

#TogetherTKPK



Council- Appointed Committees 3rd Update

by: Councilmembers Dyballa, Kostiuik, Searcy

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Goals for Tonight's Discussion

- Recap steps the Council must take to have a new committee process in place by the Council-established deadline of June 30, 2021
- Recap general purpose and common charge for standing committees
- Recap revised criteria for prioritizing the need for specific standing committees
- Hear update on applying criteria to quasi-judicial committees and reaching out to staff and others



Council Committee Workgroup Recommendations (June 2020)

For current standing committees, boards and commissions (8 quasi-judicial)

- **Establish a Common Structure for All Standing Committees**
- **Clarify Leadership Roles of Council, Staff, and Committee Members**
- **Review the Purpose of the Committees**
- **Improve Committee Operations for Members and Officers**
- **Develop Tools to Increase Diversity on Committees**
- **Establish a New Appointment Process**



Proposed Approach to Re-Establish and Recruit For Council Appointed Committees, Boards, and Task Forces

Clarify Purpose and Charge of Committees

- Purpose or Charge of Committees
- Number of Committees
- Committee Structure
 - Size
 - Term Lengths
 - Operational Requirements
- Selection Criteria

March 2021

Adopt Code Changes and Review Administrative Committee Function(s)

- Application and Administrative Processes
- Orientation Program
- Code of Conduct and Reporting Mechanism
- Equity Training
- Adopt Code Changes

April 2021

Create a New Recruitment Strategy for Committees

- Explore ways to increase diversity on committees
 - Outreach Approaches
 - Compensation/ Incentives

May 2021

Revised Core Charge For Standing Committees, Boards, and Commissions

- Provide the Council with tangible recommendations in key priority areas or fulfill the City's regulatory functions and requirements
- Leverage residents' technical expertise and lived experiences to inform City policies and programs
- Ensure that the Council has regular and timely information to use when considering its priorities or important issues
- Create an a opportunity to engage residents on issues that are important to them as well as enable residents to assist in community education and engagement activities in their priority areas



Revised Factors to Prioritize Need for Specific Standing Committees

Primary



- Work supports Council's priorities or a continuing City structural purpose
- Issue is **well** addressed by a standing committee
- Ongoing attention needed on the issue
- Staff capacity to support committee

Secondary



- Need for **technical expertise** and/or **lived experience**
- Issue is relevant and important to residents
- Can **existing entity do the work**



Current Quasi-Judicial Committees, Boards, Commissions

- Board of Elections
- COLTA
- Ethics Commission
- Façade Advisory Board
- Noise Control Board
- Personnel Appeals Board
- Police Pension Board
- Tree Commission



Council Actions

Committee purpose, charges, structure (March/early April):

- Review and decide on individual committees and charges
- Approve recommended committee structure and exceptions
- Establish member selection criteria and diversity

Code changes and administrative functions (April/early May):

- Staff administrative report--applications, training, conduct reporting mechanism, etc
- Approve code changes that reflect discussions of first major task

Recruitment and diversity strategy (May):

- Identify ways to recruit and support diversity of members
- Consider budget issues

New member appointments (late June/early July)



Our Next Steps

Committee purpose, charges, structure (March/early April):

- Subgroup reviews individual quasi-judicial committees and charges, consulting with staff, committee members and others
- Council decides on individual quasi-judicial committees and charges
- Start discussions of recommended committee structure and exceptions
- Return to the rest of individual committees and their charges



Thank you!!!!

Please let us know if you have any questions about the ideas outlined in this presentation!

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